

## MEETING MINUTES – BOARD OF TRUSTEES

### NUNDA TOWNSHIP

STATE OF ILLINOIS   }  
McHenry County       } SS.  
Township of Nunda    }

The **Board of Trustees** met at the Nunda Township Hall, 3510 Bay Road, Crystal Lake, Illinois, on **Thursday, December 11, 2025** at 7:00 p.m.

**Meeting called to order at 7:00 p.m.**

**Township Clerk Kyle Bussenger recorded the following official business.**

The **Pledge of Allegiance** was recited at 7:00 p.m.

#### **Roll Call answered by**

- Trustee: Karen Tynis
- Trustee: Sheila Halasz
- Trustee: Joe Bratanick (absent)
- Trustee: Bob Murray

**Also in attendance:** Members of the public.

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#### **Public Comment:**

No public comment.

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#### **Approval of Meeting Minutes**

##### **5. Approval of November 13, 2025 Regular Meeting Minutes**

**Motion:** Bob Murray **Second:** Sheila Halasz

**Voice Vote:** All Ayes – Motion carries

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#### **6. New Business for Approval**

6A. Road District Appropriation Transfer for Specific Line Items – No Discussion

**Motion:** Bob Murray **Second:** Sheila Halasz

6B: Road District Warrants for Approval for Payment for December 11, 2025 – No Discussion

**Motion:** Karen Tynis **Second:** Bob Murray

6C: Township Warrants for Approval for Payment for December 11, 2025 – No Discussion

**Motion:** Karen Tynis **Second:** Sheila Halasz

**8A. Ordinance 2025-11-13-04 Levying Taxes for Nuna Township Purposes for the Tax Year 2025, Collectible in 2026**

**Motion:** Karen Tynis **Second:** Bob Murray

The Board discussed potential General Assistance impacts due to possible health insurance changes. To mitigate risk while limiting tax impact, the Board approved an amended Town levy using only new growth. The total Town levy was set at \$1,042,342.31, including \$32,000 for General Assistance. The amendment and the amended levy were both approved unanimously by roll call.

**Roll Call:** All Ayes – Motion Carries

**8B. Ordinance 2025-11-13-05 Levy of Taxes for Nunda Township Road District, McHenry County, IL for the Tax Year 2025, Collectible in 2026**

**Motion:** Bob Murray **Second:** Karen Tynis

The Road District Commissioner outlined financial and operational challenges, including depleted reserves, increased overtime due to frequent snow events, rising equipment repair costs, and significant infrastructure needs—particularly drainage and pipe failures in the Covered Bridge subdivision. Long-deferred maintenance, aging equipment, and rising costs for fuel, insurance, and materials were cited as contributing factors. The proposed levy increase is intended to restore sustainable funding levels, address critical infrastructure and equipment needs, and rebuild minimal reserves, with abatements remaining an option if revenues exceed needs.

**Roll Call:** All Ayes – Motion Carries

**8C. Ordinance 2025-11-13-06 Levying Taxes for Nunda Township Cemetery Purposes for the Tax Year 2025, Collectible in 2026**

**Motion:** Bob Murray **Second:** Karen Tynis

The Board approved a modest increase to the Cemetery levy to support improved management, recordkeeping, and anticipated maintenance costs. The 2025 Cemetery levy was set at \$24,465.96, an increase of approximately \$1,100 from the prior year.

**Roll Call:** All Ayes – Motion Carries

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**Old Business:**

The Supervisor reported that the amended Road District budget will be addressed at a public hearing and vote at the January meeting, scheduled for 6:45 p.m. The Road District has sold surplus equipment and will add those revenues to the expense budget to support equipment replacement.

Phone system upgrades have been completed and are functioning well. Internet service is being tested through Verizon as a lower-cost alternative to AT&T, with a final decision expected after further evaluation. No updates were provided on Sherwood Park or office consolidation, with follow-up planned after the first of the year.

The Board discussed implementing an event evaluation form to document and improve Township events, beginning with the Santa event, which was reported as successful. Future events discussed included the Easter Egg Hunt, America 250 planning, and potential expansion of the spring shredding event. Additional facility improvements under consideration include automated HVAC controls, upgraded door access systems, and continued planning for office consolidation.

**Highway Commissioner Report:**

The recycling center is now closed on weekends due to low demand and ongoing illegal dumping; locking the site has significantly reduced misuse and improved recycling quality. Clean scrap recycling has generated positive revenue, hazardous materials are being properly managed, and used motor oil is being repurposed as a heating source for Township buildings.

He provided an update on Covered Bridge, noting active tree removal and drainage work to address flooding issues, with residents largely supportive of the efforts. Snow operations were reviewed, including challenges from 13 snow events, equipment breakdowns, and minor property damage such as mailboxes, which are being addressed and repaired. Safety improvements were made to employee sleeping areas, and leaf collection will resume when weather permits.

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**Motion to Adjourn:**

**Motion:** Karen Tynis

**Second:** Bob Murray

**Voice Vote:** All Ayes – Motion Carries

**Adjourned at:** 8:11pm

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Respectfully submitted,  
Kyle Bussenger  
Nunda Township Clerk