

MEETING MINUTES – BOARD OF TRUSTEES

NUNDA TOWNSHIP

STATE OF ILLINOIS }
McHenry County } SS.
Township of Nunda }

The Board of Trustees met at the Nunda Township Hall, 3510 Bay Road, Crystal Lake, Illinois, on **Thursday, August 14, 2025**, at 7:00 p.m.

Meeting called to order at 7:00 p.m.

Trustee Karen Tynis recorded the following official business as Township Clerk Kyle Bussenger was unable to attend this meeting. The following was recorded and given to the Clerk for this report.

The **Pledge of Allegiance** was recited at 7:00 p.m.

Roll Call answered by

- Trustee Joe Bratanick
- Trustee Bob Murray
- Trustee Sheila Halasz
- Supervisor Mike Shorten

Also in attendance: Highway Commissioner Rob Parrish and members of the public.

Public Comment

No public comment.

Approval of July 10, 2025 Regular Meeting Minutes

- Motion by: Bob Murray
- Seconded by: Joe Bratanick
- Voice Vote: All Ayes. Motion carries.

New Business

5A. Road District Warrants for approval for payment for August 14, 2025: Approval of bills for August 14, 2025 in the amount of \$86,035.

- Motion by: Joe Bratanick
- Seconded by: Sheila Halasz
- Voice Vote: All Ayes. Motion carries.

5B. Township Warrants for approval for payment for August 14, 2025: Approval of bills for August 14, 2025 in the amount of \$22,692.

- Motion by: Joe Bratanick
- Seconded by: Bob Murray
- Voice Vote: All Ayes. Motion carries.

5C. Resolution 08-14-25-01 Authorizing Credit Card Accounts for the Nunda Township Road District.

Discussion noted this was required by the issuing bank to re-establish cards closed under prior administration.

- Motion by: Joe Bratanick
- Seconded by: Bob Murray
- Voice Vote: All Ayes. Motion carries.

5D. Ordinance 08-14-25-02 Adopting Township Travel, Meal, and Lodging Reimbursement Policy.

Supervisor Shorten explained this updates reimbursement standards to the Illinois per diem schedule.

- Motion by: Bob Murray
- Seconded by: Joe Bratanick
- Voice Vote: All Ayes. Motion carries.

5E. Resolution 08-14-25-03 Authorizing Attendance and Travel Reimbursement for the TOI Educational Conference.

Following discussion, the Board voted to table the resolution until the September meeting.

- Motion by: Bob Murray
- Seconded by: Karen Tynis
- Voice Vote: All Ayes. Motion carries.

Old Business

- Discussion was held on phone systems and internet service. Supervisor Shorten reviewed proposals from Comcast and Clarity. Consensus indicated Clarity may provide better continuity and lower cost across township offices. A final decision will be considered after additional review.
- Sherwood Park was discussed, with a proposed walkthrough to be scheduled before the next meeting to review drainage issues and potential use of the property.

- Office consolidation discussions remain ongoing and will continue into the fall.
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Reports by the Supervisor, Town Clerk, Highway Commissioner, Assessor, Trustees and Cemetery Board Trustees:

Supervisor Shorten reported on the transition of township accounts to Home State Bank, updates on General and Emergency Assistance, completion of FOIA/OMA training requirements, and activities of the newly formed Cemetery Board. He also discussed investment restructuring, which has already generated additional interest income, and efforts to improve process efficiency in aid applications.

Commissioner Parish reported on the successful sale of unused equipment, acquisition of a loader, and preparation of another auction. He described a successful Touch-A-Truck event, ongoing road and bridge work, fleet maintenance, and recycling center improvements.

Trustee Halasz noted positive resident feedback about township roads and services.

Motion to Adjourn:

- Motion by: Joe Bratanick
 - Second by: Bob Murray
- Voice Vote: All Ayes. Motion carries

Adjourned at: 7:42pm

Respectfully submitted,
Kyle Bussenger
Nunda Township Clerk