

3510 Bay Road
Crystal Lake, IL 60012
Telephone: 815-459-4011 Fax: 815-459-4023
email: super@nundatownship.com



RE: Regular meeting of the Nunda Township Board of Trustees
WHERE: Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, IL
DATE: Thursday, March 14, 2024 at 7:30 p.m.

A G E N D A

1. The meeting is called to order
2. Pledge of Allegiance
3. Roll Call
4. Public Comments (related to Agenda items only – three minute limit per person)
5. Budget Workshop
6. Public Hearing for Budget & Appropriation Ordinance for Fiscal Year 2024-2025 for the Town, GA and Cemetery Funds
7. Public Comment
8. Approval of Budget and Appropriation Ordinance for Fiscal Year 2024-2025 for the Town, GA and Cemetery fund
9. Review and approval of the minutes of the regular board meeting dated Thursday, February 8th, 2024
10. Review and approval of Town Fund(s) Transfer(s) of Appropriation
11. Township Warrants for approval for payment for March 14, 2024
12. Road District Warrants for approval for payment for March 14, 2024
13. Approval of the April 9th, 2024 Nunda Annual Town Meeting Agenda & Notice
14. Approval of Expenditure of MFT Funds for the Highway Department
15. New Business
16. Old Business
17. Public Comments (three minute limit per person)
18. Reports by the Supervisor, Town Clerk, Highway Commissioner, Assessor and Trustees
19. Adjournment

TOWNSHIP TOWN FUND
BUDGET AND APPROPRIATION ORDINANCE FOR 2024-2025

of the Nunda Township located in the County of McHenry, State of Illinois for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

Now be it Ordained by the Board of Trustees of the Nunda Township, County of McHenry, State of Illinois in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following Fund, "Town" is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

I. GENERAL TOWN FUND - 100

Beginning Fund Balance April 1, 2024..(EST)..... **940,215.42** (includes \$360,000 reserves)

ESTIMATED REVENUES:

	New	Previous
401 Property Tax Disbursement	999,972.85	999,972.85
402 Personal Property Replacement Tax	20,000.00	20,000.00
405 Miscellaneous Income	500.00	500.00
410 Insurance Dividend	3,000.00	3,000.00
411 Facility Usage (Town Hall & Chairs/Tables)	500.00	500.00
412 Cemetery Administration	1,500.00	1,500.00
414 GA Administration	5,000.00	5,000.00
415 Interest - County Treasurer	100.00	100.00
Total Estimated Revenues:	1,030,572.85	1,030,572.85

Total Estimated General Town Funds Available: 1,970,788.27

BUDGET EXPENDITURES:

Administrative Division

Compensation of Town Officers - 110

	New	Previous
501 Supervisor	76,769.52	76,769.52
502 Town Clerk	12,500.00	12,500.00
503 Assessor	85,304.00	85,304.00
504 Highway Commissioner	96,614.88	96,614.88
505 Board of Trustees	7,800.00	7,800.00
506 Road District Treasurer	1,000.00	1,000.00
507 Cemetery Trustees	1,500.00	1,500.00
676 Health Insurance	78,000.00	75,000.00
680 Social Security Tax	25,000.00	25,000.00
681 IMRF	25,000.00	28,000.00
Total Compensation of Town Officers:	409,488.40	409,488.40

General Administration - 120

	New	Previous
601 Salaries	0.00	0.00
612 Moderator	150.00	150.00
614 Deputy Clerk	500.00	500.00
619 Professional Services	2,000.00	1,000.00
620 Accounting Services	7,500.00	7,500.00
621 Legal Services	25,000.00	20,000.00

623	Professional Improvement	500.00	500.00
626	Equipment Purchase	2,000.00	5,000.00
632	Maintenance Expense	40,000.00	20,000.00
651	Dues (Township Officials)	1,300.00	1,300.00
652	Travel Expense	500.00	500.00
658	Publishing (Legal Notices)	1,500.00	1,500.00
670	Utilities (Hall and Supervisor's Office)	15,000.00	15,000.00
673	General Insurance (Toirma)	10,000.00	10,000.00
675	Liability Insurance (Toirma)	6,000.00	6,000.00
678	Worker's Compensation (Toirma)	10,000.00	10,000.00
679	Unemployment Compensation	0.00	0.00
680	Social Security Tax	0.00	0.00
Total General Administration:		121,950.00	98,950.00

Total Administrative Division: 531,438.40

Supervisor's Office Administration - 130

		New	Previous
601	Clerical Staff Salaries	52,000.00	40,000.00
602	Salaries Overtime	0.00	0.00
623	Professional Improvement	3,000.00	5,000.00
652	Travel Expense	1,500.00	2,000.00
654	Office Expense	5,500.00	4,500.00
672	Telephone/Internet	4,000.00	5,000.00
676	Health Insurance	15,000.00	20,000.00
679	Unemployment Compensation	1,000.00	1,000.00
680	Social Security Tax	5,000.00	5,000.00
681	IMRF	4,500.00	5,500.00
690	Miscellaneous Expense	2,000.00	2,000.00
Total Supervisor's Office Administration:		93,500.00	90,000.00

Assessor's Office Administration - 140

		New	Previous
601	Staff Salaries	290,118.00	254,000.00
602	Salaries Overtime	10,000.00	10,000.00
611	Professional Services	8,500.00	8,500.00
623	Professional Improvement	4,000.00	4,000.00
626	Equipment Purchase	4,000.00	4,000.00
629	Computer Expenses	35,000.00	25,000.00
640	Car Expenses	5,500.00	5,500.00
649	Dues	1,000.00	1,000.00
652	Travel Expenses	100.00	100.00
654	Office Supplies	3,000.00	3,000.00
655	Postage	400.00	400.00
656	Printing	500.00	500.00
657	Publications & Subscriptions	16,000.00	16,000.00
660	Maintenance	2,000.00	2,000.00
672	Telephone/Internet	4,000.00	6,800.00
676	Health Insurance	80,000.00	65,000.00
679	Unemployment Compensation	2,500.00	6,000.00

680	Social Security Tax	25,000.00	20,000.00
681	IMRF	12,000.00	10,300.00
690	Miscellaneous Expense	2,500.00	2,500.00
691	Contingency	20,000.00	5,000.00
692	Digital Transfer	5,000.00	2,500.00
Total Assessor's Office Administration:		531,118.00	452,100.00

Township Park - 160

695	Park & Grounds Maintenance	1,000.00	1,000.00
Total Township Park Division:		1,000.00	1,000.00

Other Expenditures - 220

890	Community Relations	10,000.00	15,000.00
895	Mosquito Abatement	1,000.00	1,000.00
900	Contingencies	10,000.00	10,000.00
901	Capital Improvements	100,000.00	100,000.00
Total Other Expenditures:		121,000.00	126,000.00

Ordinance Division - 330

855	Weed Ordinance Expenses	2,500.00	2,500.00
Total Ordinance Division:		2,500.00	2,500.00

Total Estimated General Town Fund Expenditures/Appropriation:	1,280,556.40
Estimated Fund Balance March 31, 2025: <i>(includes \$360,000 reserves)</i>	690,231.87
Estimated Appropriations and General Town Fund Balance:	1,970,788.27

Section 2: That there is hereby appropriated for use for township purposes:

FOR THE FISCAL YEAR ENDING MARCH 31, 2025

BY GENERAL TOWN FUND DIVISION:

Administrative Division.....	531,438.40
Supervisor's Office Administration Division.....	93,500.00
Assessor's Office Administration Division.....	531,118.00
Township Park Division.....	1,000.00
Other Expenditures.....	121,000.00
Ordinance Division.....	2,500.00

TOTAL GENERAL TOWN FUND APPROPRIATIONS: 1,280,556.40

Section 3: That each total being divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of **ONE MILLION TWO HUNDRED SIXTY-FIVE THOUSAND FIFTY-SIX AND 40/100 DOLLARS** for fiscal year April 1, 2024 to March 31, 2025, and that this Section 2 shall be and is the annual Appropriation Ordinance of the Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

Adopted on this 11th day of April, 2023 by the Board of Trustees of Nunda Township in
the County of McHenry, State of Illinois in meeting assembled.

Adopted on this 14th day of March, 2024 pursuant to roll call vote as follows:

<u>Trustees</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Leda Bobera-Drain	_____	_____	_____
Karen Tynis	_____	_____	_____
Rob Parrish	_____	_____	_____
Tim Parrish	_____	_____	_____
Johanna Donahue	_____	_____	_____

Township Supervisor			Township Clerk

GENERAL ASSISTANCE FUND
BUDGET AND APPROPRIATION ORDINANCE FOR 2024-2025

of the Nunda Township located in the County of McHenry, State of Illinois for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

I. GENERAL ASSISTANCE FUND - 200

Beginning Fund Balance April 1, 2024..(EST)..... **101,662.54**

ESTIMATED REVENUES

401 Property Tax (Net) 30,000.00

402 Replacement Tax 3,000.00

Total Estimated Revenues **33,000.00**

Total Estimated Funds Available

134,662.54

BUDGET EXPENDITURES

Administrative Division - 120

Personnel Services

601 Township Administration 5,000.00

Total Personnel Services **5,000.00**

Administrative Expenses

620 Accounting 600.00

621 Legal Services 500.00

623 Professional Improvement 500.00

654 Office Expense 2,500.00

682 Catastrophic Insurance 1,000.00

Total Contractual Services **5,100.00**

TOTAL FOR ADMINISTRATIVE DIVISION.....

10,100.00

Home Relief Division - 210

Contractual Services

706 Medical & Dental Care 500.00

709 Shelter 36,000.00

710 Utilities 20,000.00

715 Transportation 2,000.00

Total Contractual Services **58,500.00**

Commodities

711 Food 5,000.00

712 Personal Allowances 3,000.00

Total Commodities **8,000.00**

TOTAL FOR HOME RELIEF DIVISION.....

66,500.00

Total Est. Expenditures/Appropriations

76,600.00

Estimated Fund Balance March 31, 2025

58,062.54

Estimated Appropriations and Fund Balance

II. (GENERAL ASSISTANCE FUND).....

134,662.54

I. GENERAL ASSISTANCE FUND - 200 (cont.)

Section 2: That there is hereby appropriated for use for township purposes:

FOR THE FISCAL YEAR ENDING MARCH 31, 2024

BY FUND AND DIVISION

GENERAL ASSISTANCE FUND:

Administration Division.....	10,100.00	
Home Relief Division.....	66,500.00	
Total General Assistance Fund.....		76,600.00
TOTAL APPROPRIATIONS.....		<u>76,600.00</u>

Section 3: That each total being divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of: **SEVENTY SIX THOUSAND ONE HUNDRED AND 00/100 DOLLARS** for fiscal year April 1, 2023 to March 31, 2024, and that this Section 2 shall be and is the annual Appropriation Ordinance of and after this date.

Adopted on this 11th day of April, 2023 by the Board of Trustees of Nunda Township in the County of McHenry, State of Illinois in meeting assembled.

Adopted on this 11th day of April, 2023 pursuant to roll call vote as follows:

<u>Trustees</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Leda Bobera-Drain	_____	_____	_____
Karen Tynis	_____	_____	_____
Rob Parrish	_____	_____	_____
Tim Parrish	_____	_____	_____
Johanna Donahue	_____	_____	_____
_____		_____	
Township Supervisor		Township Clerk	

CEMETERY FUND

BUDGET AND APPROPRIATION ORDINANCE FOR 2024 - 2025

of the Town of Nunda, County of McHenry, State of Illinois, for the Fiscal year Beginning April 1, 2024 and ending March 31, 2025.

WHEREAS all legal requirements have been complied with:

Now Therefore, Be it Ordained by the Board of Trustees of the Nunda Township Cemetery Fund County of McHenry, State of Illinois, in meeting assembled, as follows:

Section 1: That the fiscal year of the Township Cemetery Fund is hereby fixed and declared to be from April 1, 2024 to March 31, 2025.

Section 2: That the following budget, containing an estimate of receipts of the Cemetery Fund Expenditures for the same, is hereby adopted as the budget of this Cemetery Fund for the said fiscal year and shall be in full force and effect from and after this date.

PART I: Estimated Receipts

CEMETERY FUND

1	Cash in bank, beginning of year	\$50,796.96	(includes \$33,787.13 Reserves)
	Less: Outstanding Obligations	\$0.00	
	Net Operating Cash in Bank, at beginning of year	\$50,796.96	
2	Repayment of transfers to other funds	\$0.00	
4	Taxes to be received in this fiscal year from new (2024) levy: Amount of this levy	\$22,403.00	
5	Money to be borrowed in this fiscal year (state nature of debt): Sale of tax anticipation warrants:	\$0.00	
6	Other Receipts:		
	(a) Interest Income	\$10.00	
	(b) Claims - Judgements	\$0.00	
	(c) Sale of Lots	\$3,900.00	
	(d) Monument Permits	\$0.00	
	(e) Replacement Tax	\$400.00	
7	Grand total estimated receipts of respective fund	\$4,310.00	
	ESTIMATED WORKING CASH	\$77,509.96	

PART II: Estimated Expenditures
Constituting the appropriations for the fiscal year
April 1, 2024 to March 31, 2025
(as provided in Section 3 of this Ordinance)

CEMETERY FUND

1 Maintenance: Materials & Supplies	
Cemetery Improvements	\$5,000.00
Cemetery Maintenance	\$25,000.00
Columbarium Engraving	\$1,200.00
2 Capital Outlay:	
Re-Purchase of Graves	\$400.00
3 Administration:	
Audit Fees	\$100.00
Legal Fees	\$500.00
Publishing	\$200.00
Professional Development	\$500.00
Township Administration	\$1,500.00
Survey and Markers	\$1,500.00
Travel	\$500.00
Insurance	\$150.00
4 Contingencies:	\$1,000.00
5 Total Estimated Expenditures & Appropriations	\$37,550.00
6 Estimated Balance End of Year	\$39,959.96

Section 3: That there is hereby appropriated for use of this Cemetery Fund for the said fiscal year: From the Cemetery Fund a total of: **THIRTY-NINE THOUSAND, NINE HUNDRED FIFTY-NINE DOLLARS & 96/100 \$39,959.96** such total being divided among the several objects and purposes, specific and enumerated and in the particular amounts stated (constituting the appropriation for the fiscal year April 1, 2024 to March 31, 2025, as provided in Section 3 of this Ordinance) is hereby incorporated by reference as part of this Section 3, with the same effect as if said statement were repeated in its entirety; and that this Section 3 shall be and is the annual appropriation ordinance of this Cemetery Fund, passed by the Board of Trustees and required by law, and shall be in full force and effect from and after this date.

Adopted on this 14th day of March 2024 by the Board of Trustees of Nunda Township in the County of McHenry, State of Illinois in meeting assembled.
 Adopted on this 14th day of March, 2024 pursuant to roll call vote as follows:

<u>Trustees</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Leda Bobera-Drain	_____	_____	_____
Karen Tynis	_____	_____	_____
Rob Parrish	_____	_____	_____
Tim Parrish	_____	_____	_____
Johanna Donahue	_____	_____	_____
_____		_____	
Township Supervisor		Township Clerk	

**MEETING MINUTES – BOARD OF TRUSTEES
NUNDA TOWNSHIP
DRAFT**

STATE OF ILLINOIS }
McHenry County } SS.
Township of Nunda }

The Board of Trustees met at the Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, Illinois, on Thursday February 8, 2024 at 7:00 p.m.

Meeting called to order at 7:00 p.m.

Township Clerk Smith recorded the following official business

The Pledge of Allegiance was recited at 7:00 p.m.

Roll call answered by: Trustee: Rob Parrish, Trustee: Karen Tynis, Trustee: Tim Parrish, Trustee: Johanna Donahue, Supervisor: Leda Bobera-Drain, Township Attorney Scott Puma and Public.

Public Comment: Steven Platt Thanked Nunda Township for their participation in the Environment Defenders for Monarch Pledge, stating Supervisor Bobera-Drain has been very instrumental in helping with protecting the endangered Monarch Butterflies.

Motion to Review and approval of the minutes of the special board meeting dated Wednesday January 17, 2024: Made by: Karen Tynis; Second by: Rob Parrish. No Discussion. Voice Vote: All Ayes. Motion Carries.

Motion to Review and approval of Town Fund(s) Transfer(s) of Appropriation from line item Future Capital Investments 100-200-902 Fund in the amount of \$1,500.00 to line item Professional Services 100-120-619 Fund: Made by: Johanna Donahue; Second by: Tim Parrish. Discussion follows. Roll Call: Tim Parrish (Yes), Rob Parrish (Yes), Karen Tynis (Yes), Johanna Donahue (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Equipment Purchase 100-140-626 Fund in the amount of \$500.00 to line item Computer Expenses 100-140-629 Fund: Made by: Karen Tynis; Second by: Rob Parrish. No Discussion. Roll Call: Rob Parrish (Yes), Karen Tynis (Yes), Tim Parrish (Yes), Johanna Donahue (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Office Supplies 100-140-654 Fund in the amount of \$500.00 to line item Digital Transfer 100-140-692 Fund: Made by: Johanna Donahue; Second by: Rob Parrish. No Discussion. Roll Call: Karen Tynis (Yes), Johanna Donahue (Yes), Tim Parrish (Yes), Rob Parrish (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Telephone 100-140-672 Fund in the amount of \$3,000.00 to line item Health Insurance 100-140-676 Fund: Made by: Karen Tynis; Second by: Rob Parrish. No Discussion. Roll Call: Rob Parrish (Yes), Tim Parrish (Yes), Karen Tynis (Yes), Johanna Donahue (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Overtime 100-140-602 Fund in the amount of \$5,000.00 to line item Health Insurance 100-140-676 Fund: Made by: Karen Tynis; Second by: Rob Parrish. No Discussion. Roll Call: Tim Parrish (Yes), Rob Parrish (Yes), Karen Tynis (Yes), Johanna Donahue (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Unemployment Compensation 100-140-679 Fund in the amount of \$5,000.00 to line item Health Insurance 100-140-676 Fund: Made by: Johanna Donahue; Second by: Tim Parrish. No Discussion. Roll Call: Karen Tynis (Yes), Johanna Donahue (Yes), Tim Parrish (Yes), Rob Parrish (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Equipment Purchase 100-140-626 Fund in the amount of \$1,000.00 to line item Publications & Subscription 100-140-657 Fund: Made by: Rob Parrish; Second by: Johanna Donahue. No Discussion. Roll Call: Rob Parrish (Yes), Tim Parrish (Yes), Johanna Donahue (Yes), Karen Tynis (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Professional Improvement 100-140-623 Fund in the amount of \$1,300.00 to line item Publications & Subscription 100-140-657 Fund: Made by: Karen Tynis; Second by: Tim Parrish. No Discussion. Roll Call: Karen Tynis (Yes), Johanna Donahue (Yes), Rob Parrish (Yes), Tim Parrish (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Approve for Payment Township Warrants for February 8, 2024 in the amount of \$20,667.47. Made by: Karen Tynis; Second by: Tim Parrish. No Discussion. Roll Call: Tim Parrish (Yes), Johanna Donahue (Yes), Rob Parrish (Yes), Karen Tynis (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Approve for Payment Road District Warrants from February 8, 2024 in the amount of \$89,275.25. Made by: Tim Parrish; Second by: Johanna Donahue. Discussion followed. Roll Call: Tim Parrish (Yes), Rob Parrish (Yes), Karen Tynis (Yes), Johanna Donahue (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Approve for Payment Road District Warrants from November 9, 2023 and December 14, 2023 in the amount of \$17,410.88 for payment for February 8, 2024. Made by: Johanna Donahue; Second by: Karen Tynis. Discussion followed. Roll Call: Johanna Donahue (No), Karen Tynis (No), Rob Parrish (No), Tim Parrish (No), Leda Bobera-Drain (Abstain). Motion Fails.

Posting of preliminary Budgets for Town, General Assistance and Cemetery Funds: Made by: Tim Parrish; Second by: Rob Parrish. No Discussion. Voice Vote: All Ayes. Motion Carries.

Discussion and Resolution that all NTRD work on Nunda Township properties will require an intergovernmental agreement approved by a majority of the Nunda Board: Made by: Tim Parrish; Second by: Johanna Donahue. No Vote.

Discussion and Resolution on drafting a NTRD land lease required to store Road District property on Nunda Township owned land: Attorney Scott Puma explained land lease of property can only be done at the Annual Town meeting as it needs to be voted on by the Electors.

Update from Attorney David McArdle on status of his work for Nunda Township: Trustee Rob Parrish stated he has not received any information from Attorney McArdle or County offices.

Supervisor Bobera-Drain explained she requested an update on status of Attorneys work for Nunda Township and was denied any information from Attorney McArdle.

Township Attorney Scott Puma explained he contacted Attorney David McArdle for an update on his work for Nunda Township on behalf of Supervisor Bobera-Drain as was denied any information from Attorney David McArdle and was informed the Board of Trustees would have to vote and approve his releasing information to the remaining Board members.

Attorney Scott Puma explained to the board that it is problematic for Attorney McArdle not responding with information on his work for Nunda Township to the Chief Executive Officer for the Township.

The majority of the board agreed to hold off on sharing any information on Attorney Dave McArdles work for Nunda Township until the review is completed by the County and State offices contacted.

New Business: Supervisor Bobera-Drain requested the Board set a budget workshop date. The Board unanimously agreed to set the Budget Workshop on March 14, 2024 at 6:30 p.m. at the Townhall Building.

Old Business: Supervisor Bobera-Drain explained the heater at the Assessors office was inspected by Weather Wise Co. It was determined the heater returned to functioning adequately, it is assumed the extreme cold may have contributed to the malfunction of the system. Supervisor Bobera-Drain explained the Township has a maintenance plan for the system and it will continue to be monitored.

Public Comment: Steve Platt explained to the Board that the inflation reduction act is available for Townships which would most likely allow for extra credits for the Township if a new heater needed to be installed at the Assessors office.

Reports by Supervisor, Town Clerk, Highway Commissioner, Assessor and Trustees:

Supervisor Bobera-Drain – Explained she is in the process of installing more Butterfly boxes to continue Nunda's efforts in assisting with the Monarch Butterfly population in the Township and she is currently working on the Annual Easter Egg Hunt the Drain family presents for the children in Nunda Township.

Clerk – None

Trustee Karen Tynis – None

Trustee Johanna Donahue – None

Trustee Tim Parrish – Thanked Steve Platt for his work with nature and Thanked the public for attending the meetings.

Trustee Rob Parrish – Explained he added the agenda items for Resolutions to be created for NTRD work on Nunda Township properties require an intergovernmental agreement approved by the majority of the Nunda Board and drafting a NTRD land lease required to store Road District property on Nunda Township owned land going forward.

Document Signing by Officers and Trustees took place

Motion to Adjourn Made by: Johanna Donahue; Seconded by: Tim Parrish. Voice Vote: All Ayes. Motion carries.

Adjourned at: 7:40 p.m.

(A full videotaping of all the monthly Board Meetings (excluding Closed Sessions) are maintained by the Township).

Respectfully submitted,
Joni Smith
Nunda Township Clerk

TRANSFER OF APPROPRIATION - TOWN

WHEREAS there was adopted on the 11th day of May, 2023 by the Board of Trustees of Nunda Township, McHenry County, Illinois a Budget & Appropriation Ordinance for the fiscal year beginning April 1, 2023, and ending March 31, 2024, and

WHEREAS it now appears that certain adjustments between appropriated line items in the Town Fund in said ordinance are desirable and necessary, and

WHEREAS Section 3 of the Illinois Municipal Budget Law (50 ILCS 330/3), as approved July 12, 1937, as amended, authorizes transfers between the various line items within any fund in such appropriation ordinance not exceeding 10% of the total amount appropriated in such fund by such ordinance, now therefore

BE IT RESOLVED by the Board of Trustees of Nunda Township, McHenry County, Illinois.

That there is hereby transferred from the unexpended balance of the line item Staff Salaries in the 100-140-601 Fund the sum of Seven Thousand Seven Hundred and 00/100 Dollars (\$7,700.00) which transferred sum is hereby added to the line item Health Insurance 100-140-676 in the same fund, making the adjusted appropriation for the first line item aforesaid Two Hundred Thirty-One Thousand Four Hundred Thirty-Two and 00/100 Dollar (\$231,432.00), and for the second line item aforesaid Eighty-Five Thousand Seven Hundred and 00/100 Dollars (\$85,700.00)

	100-140-601		100-140-676
Starting	\$ 239,132.00	Starting	\$ 78,000.00
Transfer Amount	(\$7,700.00)	Transfer Amount	\$ 7,700.00
Adjusted	\$ 231,432.00	Adjusted	\$ 85,700.00

ADOPTED this 14th day of March 2024 by the Board of Trustees Nunda Township, McHenry County, Illinois.

Town Clerk

Chairman

TRANSFER OF APPROPRIATION - TOWN

WHEREAS there was adopted on the 11th day of May, 2023 by the Board of Trustees of Nunda Township, McHenry County, Illinois a Budget & Appropriation Ordinance for the fiscal year beginning April 1, 2023, and ending March 31, 2024, and

WHEREAS it now appears that certain adjustments between appropriated line items in the Town Fund in said ordinance are desirable and necessary, and

WHEREAS Section 3 of the Illinois Municipal Budget Law (50 ILCS 330/3), as approved July 12, 1937, as amended, authorizes transfers between the various line items within any fund in such appropriation ordinance not exceeding 10% of the total amount appropriated in such fund by such ordinance, now therefore

BE IT RESOLVED by the Board of Trustees of Nunda Township, McHenry County, Illinois.

That there is hereby transferred from the unexpended balance of the line item Staff Salaries in the 100-140-601 Fund the sum of Eight Sixty-Eight and 00/100 Dollars (\$868.00) which transferred sum is hereby added to the line item Digital Transfer 100-140-692 in the same fund, making the adjusted appropriation for the first line item aforesaid Two Hundred Thirty-Nine Thousand One Hundred Thirty-Two and 00/100 Dollar (\$239,132.00), and for the second line item aforesaid Three Thousand Eight Hundred Sixty-Eight and 00/100 Dollars (\$3,868.00)

	100-140-601		100-140-692
Starting	\$ 240,000.00	Starting	\$ 3,000.00
Transfer Amount	(\$868.00)	Transfer Amount	\$ 868.00
Adjusted	\$ 239,132.00	Adjusted	\$ 3,868.00

ADOPTED this 14th day of March 2024 by the Board of Trustees
Nunda Township, McHenry County, Illinois.

Town Clerk

Chairman

NUNDA TOWNSHIP TOWN FUND
Income Statement
February 2024

	Current	YTD	Budget	Variance	% of Budget
Income					
100-400 · Income					
401-000 · Property Tax Disbursement	0.00	998,512.83	999,972.85	1,460.02	99.85%
402-000 · Replacement Taxes	0.00	68,134.69	20,000.00	-48,134.69	340.67%
405-000 · Miscellaneous Income	0.00	0.00	500.00	500.00	0.0%
410-000 · Insurance Dividend	0.00	0.00	3,000.00	3,000.00	0.0%
411-000 · Town Hall/Chair Rental	25.00	718.00	500.00	-218.00	143.6%
412-000 · Cemetery Administration	0.00	0.00	1,500.00	1,500.00	0.0%
414-000 · GA Administration	0.00	0.00	5,000.00	5,000.00	0.0%
415-000 · Interest - County Treasurer	0.00	0.00	100.00	100.00	0.0%
Total Income	25.00	1,067,365.52	1,030,572.85	-36,792.67	103.57%
Expense					
110-500 · Compensation - Town Officers					
110-501 · Supervisor	5,905.34	70,864.08	76,769.52	5,905.44	92.31%
110-502 · Town Clerk	961.54	11,538.48	12,500.00	961.52	92.31%
110-503 · Assessor	6,561.84	78,742.08	85,304.00	6,561.92	92.31%
110-504 · Highway Commissioner	7,431.92	89,183.04	96,614.88	7,431.84	92.31%
110-505 · Board of Trustees	600.00	6,900.00	7,800.00	900.00	88.46%
110-506 · Road District Treasurer	76.92	923.04	1,000.00	76.96	92.3%
110-507 · Cemetery Trustees	0.00	0.00	1,500.00	1,500.00	0.0%
110-676 · Health Insurance	5,936.43	71,735.76	75,000.00	3,264.24	95.65%
110-680 · Social Security Tax	1,602.78	19,080.17	25,000.00	5,919.83	76.32%
110-681 · IMRF*	799.04	10,127.86	28,000.00	17,872.14	36.17%
Total Compensation - Town Officers	29,875.81	359,094.51	409,488.40	50,393.89	87.69%
120-000 · Administration - General					
120-612 · Moderator	0.00	150.00	150.00	0.00	100.0%
120-614 · Deputy Clerk	0.00	0.00	500.00	500.00	0.0%
120-619 · Professional Services	0.00	1,740.24	2,500.00	759.76	69.61%
120-620 · Accounting Services	132.00	5,025.70	7,500.00	2,474.30	67.01%
120-621 · Legal Services	0.00	6,126.15	20,000.00	13,873.85	30.63%
120-623 · Professional Improvement	0.00	50.00	500.00	450.00	10.0%
120-626 · Equipment Purchase	0.00	664.98	5,000.00	4,335.02	13.3%
120-632 · Maintenance Expense	2,614.18	17,403.02	20,000.00	2,596.98	87.02%
120-651 · Dues - Township Officials	0.00	1,164.11	1,300.00	135.89	89.55%
120-652 · Travel Expense	0.00	0.00	500.00	500.00	0.0%
120-658 · Publishing	63.74	784.07	1,500.00	715.93	52.27%
120-670 · Utilities	651.83	7,665.07	15,000.00	7,334.93	51.1%
120-673 · General Insurance	0.00	8,384.00	10,000.00	1,616.00	83.84%
120-675 · Liability Insurance	0.00	5,310.00	6,000.00	690.00	88.5%
120-678 · Worker's Compensation	0.00	5,646.00	10,000.00	4,354.00	56.46%
Total 120-000 · Administration - General	3,461.75	60,113.34	100,450.00	40,336.66	59.84%

NUNDA TOWNSHIP TOWN FUND
Income Statement
February 2024

130-000 · Administration - Supervisor

130-601 · Staff Salaries	3,200.00	35,084.00	40,000.00	4,916.00	87.71%
130-602 · Salaries Overtime	0.00	0.00	0.00	0.00	0.0%
130-623 · Professional Improvement	0.00	50.00	5,000.00	4,950.00	1.0%
130-652 · Travel Expenses	26.20	281.49	2,000.00	1,718.51	14.08%
130-654 · Office Expense	337.54	4,061.03	4,500.00	438.97	90.25%
130-672 · Telephone	186.47	2,027.19	5,000.00	2,972.81	40.54%
130-676 · Health Insurance	0.00	0.00	20,000.00	20,000.00	0.0%
130-679 · Unemployment Compensatio	27.20	107.68	1,000.00	892.32	10.77%
130-680 · Social Security Tax	244.80	2,683.93	5,000.00	2,316.07	53.68%
130-681 · IL Municipal Retirement Func	128.00	1,479.70	5,500.00	4,020.30	26.9%
130-690 · Miscellaneous Expense	0.00	80.82	2,000.00	1,919.18	4.04%
Total 130-000 · Administration - Supervisor	4,150.21	45,855.84	90,000.00	44,144.16	50.95%

140-000 · Administration - Assessor

140-601 Staff Salaries	18,039.10	212,455.11	240,000.00	27,544.89	88.52%
140-602 · Salaries Overtime	0.00	3,564.53	5,000.00	1,435.47	71.29%
140-611 · Professional Service	0.00	17,642.50	18,200.00	557.50	96.94%
140-623 · Professional Improvemnt	0.00	2,680.08	2,700.00	19.92	99.26%
140-626 · Equipment Purchases	450.00	1,765.00	2,500.00	735.00	70.6%
140-629 · Computer Expenses	524.00	29,268.75	29,300.00	31.25	99.89%
140-640 · Car Expenses	54.91	3,118.94	5,500.00	2,381.06	56.71%
140-649 · Dues	0.00	630.00	1,000.00	370.00	63.0%
140-652 · Travel Expense	0.00	0.00	100.00	100.00	0.0%
140-654 · Office Expenses	123.29	2,097.13	2,500.00	402.87	83.89%
140-655 · Postage	0.00	0.00	400.00	400.00	0.0%
140-656 · Printing	0.00	439.63	500.00	60.37	87.93%
140-657 · Publications & Subscriptions	1,139.44	17,103.95	18,300.00	1,196.05	93.46%
140-660 · Maintenance	0.00	406.47	2,000.00	1,593.53	20.32%
140-672 · Telephone Expense	232.82	2,884.34	3,800.00	915.66	75.9%
140-676 · Health Insurance Exp	9,422.46	77,362.55	78,000.00	637.45	99.18%
140-679 · Unemployment Compensatio	151.26	682.90	1,000.00	317.10	68.29%
140-680 · Social Security Taxes	1,361.27	15,816.23	20,000.00	4,183.77	79.08%
140-681 · IL-Municipal Retirement Func	651.90	8,656.20	10,300.00	1,643.80	84.04%
140-690 · Miscellaneous Expense.	0.00	2,895.80	3,000.00	104.20	96.53%
140-691 · Contingency	0.00	3,843.23	5,000.00	1,156.77	76.87%
140-692 · Digital Transfer	882.00	3,867.70	3,000.00	-867.70	128.92%
Total 140-000 · Administration - Assessor	33,032.45	407,181.04	452,100.00	44,918.96	90.06%

NUNDA TOWNSHIP TOWN FUND
Income Statement
February 2024

220-000 · Other

220-890 - Community Relations	0.00	10,288.32	10,315.08	26.76	99.74%
220-895 - Mosquito Abatement	0.00	0.00	1,000.00	1,000.00	0.0%
220-900 · Contingencies	0.00	10,000.00	10,000.00	0.00	100.0%
220-901 · Capital Improvements	0.00	59,476.00	100,000.00	40,524.00	59.48%
220-902 · Future Capital Improvements	0.00	0.00	73,500.00	73,500.00	0.0%
Total 220-000 · Other	0.00	79,764.32	194,815.08	115,050.76	40.94%

330 Township Park

160-695 · Park & Grounds Maintenance	0.00	0.00	1,000.00	1,000.00	0.0%
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330 · Weed Ordinance

330-855 · Ordinance Expense	0.00	-150.00	2,500.00	2,650.00	-6.0%
66000 · Payroll Expense	0.00	0.00	0.00	0.00	0.0%
Total 330 · Weed Ordinance	0.00	-150.00	2,500.00	2,650.00	-6.0%

Total Expense

	70,520.22	951,859.05	1,250,353.48	298,494.43	76.13%
	-70,495.22	115,506.47	-219,780.63	-335,287.10	27.44%

47,742.9

NUNDA TOWNSHIP GENERAL ASSISTANCE FUND

Income Statement

February 2024

	Current	YTD	Budget	Variance	% of Budget
Income					
401-000 · Property Taxes	0.00	0.00	0.00	0.00	0.0%
402-000 · Replacement Taxes	0.00	11,349.06	3,000.00	-8,349.06	378.3%
403-000 · Interest	0.00	0.00	0.00	0.00	0.0%
Total Income	0.00	11,349.06	3,000.00	-8,349.06	378.3%
Expense					
120 · Administration - General					
120-601 · Township Administration	0.00	0.00	5,000.00	5,000.00	0.0%
120-620 · Accounting Services	0.00	93.15	600.00	506.85	15.53%
120-621 · Legal Services	0.00	0.00	500.00	500.00	0.0%
120-623 · Professional Improvement	0.00	25.00	500.00	475.00	5.0%
120-654 · Office Expense	0.00	1,299.00	500.00	-799.00	259.8%
120-682 · Catastrophic Insurance	0.00	0.00	2,500.00	2,500.00	0.0%
Total 120 · Administration - General	0.00	1,417.15	9,600.00	8,182.85	14.76%
210 · Home Relief Division					
210-706 · Medical & Dental	89.33	89.33	500.00	410.67	17.87%
210-709 · Shelter	1,879.00	9,580.67	36,000.00	26,419.33	26.61%
210-710 · Utilities.	617.12	3,366.92	20,000.00	16,633.08	16.84%
210-711 · Food	0.00	350.00	5,000.00	4,650.00	7.0%
210-712 · Personal Allowance	0.00	0.00	3,000.00	3,000.00	0.0%
210-715 · Transportation	515.01	990.01	2,000.00	1,009.99	49.5%
Total 210 · Home Relief Division	3,100.46	14,376.93	66,500.00	52,123.07	21.62%
Total Expense	3,100.46	15,794.08	76,100.00	60,305.92	20.75%
Net Income	-3,100.46	-4,445.02	-73,100.00	-68,654.98	357.55%

NUNDA TOWNSHIP ROAD BRIDGE FUND
Income Statement
February 2024

	Current	YTD	Budget	Variance	% of Budget
Income					
401-000 · Property Taxes	0.00	385,517.50	394,485.00	8,967.50	97.73%
County Interest		651.89	0.00	-651.89	100.0%
402-000 · Replacement Taxes	0.00	64,574.72	15,800.00	-48,774.72	408.7%
403-000 · Traffic Fines	50.00	2,610.00	3,400.00	790.00	76.77%
405-000 · Street Lighting Reimbursements	0.00	2,019.84	2,400.00	380.16	84.16%
407-000 · Bus Fares	0.00	0.00	50.00	50.00	0.0%
4011-000 · R.O.W. & Culvert permit fee	600.00	7,400.00	6,000.00	-1,400.00	123.33%
Total Income	650.00	462,773.95	422,135.00	-40,638.95	109.63%
Expense					
120-000 · Administration - General					
120-620 · Accounting Services - Audit	0.00	1,141.95	1,500.00	358.05	76.13%
120-650 · McRide Dues	0.00	0.00	5,000.00	5,000.00	0.0%
120-654 · Office Expenses	880.25	17,862.67	20,000.00	2,137.33	89.31%
		0.00	0.00	0.00	0.0%
Total 120-000 · Administration - General	880.25	19,004.62	26,500.00	7,495.38	71.72%
170-000 · Road Division					
170-642 · Road Improvements	6,368.00	8,150.00	25,000.00	16,850.00	32.6%
170-645 · Street Lighting	0.00	19,511.33	37,500.00	17,988.67	52.03%
170-646 · Road Repair Right of Way	634.30	572,190.63	575,000.00	2,809.37	99.51%
170-701 · Contingency	0.00	0.00	0.00	0.00	0.0%
Total 170-000 · Road Division	7,002.30	599,851.96	637,500.00	37,648.04	94.09%
180-000 · Bridge Division					
180-633 · Bridge Maint/Repair/Storm Water	0.00	0.00	25,000.00	25,000.00	0.0%
Total 180-000 · Bridge Division	0.00	0.00	25,000.00	25,000.00	0.0%
Total Expense	7,882.55	618,856.58	689,000.00	70,143.42	89.82%
	-7,232.55	-156,082.63	-266,865.00	-110,782.37	19.81%

NUNDA TOWNSHIP PERMANENT HARD ROAD FUND
Income Statement
February 2024

	Current	YTD	Budget	Variance	% of Budget
Income					
401-000 · Property Tax Disbursement	0.00	2,339,472.68	2,343,368.00	3,895.32	99.83%
402-000 · Replacement Taxes	0.00	79,781.30	19,500.00	-60,281.30	409.14%
410-000 · Miscellaneous Income	407.14	9,636.42	13,000.00	3,363.58	74.13%
420-000 · Equipment Sales	0.00	0.00	10,000.00	10,000.00	0.0%
430-000 · IGA Service & Materials	17,473.47	1,268,852.61	500,000.00	-768,852.61	253.77%
Total Income	17,880.61	3,697,743.01	2,885,868.00	-811,875.01	128.13%
Expense					
120-000 · Administration - General					
120-620 · Accounting Services - Audit	0.00	7,016.68	7,000.00	-16.68	100.24%
120-676 · Health & Dental Insurance	8,365.25	86,946.05	102,000.00	15,053.95	85.24%
120-676-A Employee Contributions to He.	0.00	0.00	-26,000.00	-26,000.00	0.0%
120-679 · Unemployment Compensation	630.91	4,562.33	18,000.00	13,437.67	25.35%
Total 120-000 · Administration - General	8,996.16	98,525.06	127,000.00	28,474.94	77.58%
170-000 · Road Division					
170-601 · Salaries	79,560.88	1,150,242.36	1,300,000.00	149,757.64	88.48%
170-619 · Professional Services	11,183.20	93,477.38	95,000.00	1,522.62	98.4%
170-620 · Ice Control	0.00	5,000.00	20,000.00	15,000.00	25.0%
170-625 · Equipment Rental	0.00	410.00	10,000.00	9,590.00	4.1%
170-636 · Maintenance Personnel	0.00	21,858.85	25,000.00	3,141.15	87.44%
170-642 · Road Improvements	0.00	979,974.76	980,000.00	25.24	100.0%
170-646 · Road Striping	0.00	29,999.40	30,000.00	0.60	100.0%
170-648 · Gasoline & Oil	23,345.63	143,834.65	200,000.00	56,165.35	71.92%
170-650 · County Roads IGA	0.00	324,502.21	350,000.00	25,497.79	92.72%
Total 17 · Road Division	114,089.71	2,749,299.61	3,010,000.00	260,700.39	91.34%
190-000 · Equipment Division					
190-626 · Maintenance & Purchases	21,933.87	361,789.85	400,000.00	38,210.15	90.45%
190-628 · Payments	0.00	47,744.66	52,000.00	4,255.34	91.82%
Total 190 · Equipment Division	21,933.87	409,534.51	452,000.00	42,465.49	90.61%
200-000 · Building Division					
200-634 · Maintenance/Facility Improvem	8,328.91	78,272.65	115,000.00	36,727.35	68.06%
200-635 · Recycling	1,256.66	16,086.39	24,000.00	7,913.61	67.03%
200-670 · Utilities	3,563.53	31,661.52	35,000.00	3,338.48	90.46%
200-671 · Contingency	0.00	0.00	0.00	0.00	0.0%
Total 200 · Building Division	13,149.10	126,020.56	174,000.00	47,979.44	72.43%
Total Expense	158,168.84	3,383,379.74	3,763,000.00	379,620.26	89.91%
Net Income	-140,288.23	314,363.27	-877,132.00	-1,191,495.27	38.22%

NUNDA TOWNSHIP INSURANCE FUND

Income Statement

February 2024

		Current	YTD	Budget	Variance	% of Budget
Income						
	401-000 · Property Tax Disbursement	0.00	66,641.72	66,743.00	101.28	99.85%
	401-001 · County Interest	0.00	0.00	0.00	0.00	0.0%
	410-000 · Insurance Dividend	0.00	0.00	9,000.00	9,000.00	0.0%
	Total Income	0.00	66,641.72	75,743.00	9,101.28	87.98%
Expense						
	120-000 · Administration - General					
	120-620 · Accounting Services - Audit	0.00	200.10	200.00	-0.10	100.05%
	120-675 · Liability Insurance	0.00	37,874.00	38,000.00	126.00	99.67%
	120-678 · Worker's Compensation	0.00	34,680.00	40,000.00	5,320.00	86.7%
	120-679 · Contingency	0.00	0.00	10,000.00		
	Total 120-000 · Administration - General	0.00	72,754.10	88,200.00	15,445.90	82.49%
	Total Expense	0.00	72,754.10	88,200.00	15,445.90	82.49%
	Net Income	0.00	-6,112.38	-12,457.00	-6,344.62	5.50%

NUNDA TOWNSHIP IMRF FUND
Income Statement
February 2024

	Current	YTD	Budget	Variance	% of Budget
Income					
401-000 · Property Tax Disbursement	0.00	88,678.61	88,817.00	138.39	99.84%
401-000 · County Interest		0.00	0.00	0.00	0.0%
Total Income	0.00	88,678.61	88,817.00	138.39	99.84%
Expense					
120-620 · Accounting Services - Audit	0.00	257.60	315.00	57.40	81.78%
120-681 · IL Municipal Retirement Fund	0.00	45,220.06	95,000.00	49,779.94	47.6%
	0.00	0.00	10,000.00	10,000.00	0.0%
Total Expense	0.00	45,477.66	105,315.00	59,837.34	47.60%
Net Income	0.00	43,200.95	-16,498.00	-59,698.95	52.24%

NUNDA TOWNSHIP SOCIAL SECURITY FUND
Income Statement
February 2024

	Current	YTD	Budget	Variance	% of Budget
Income					
401-000 · Property Tax Disbursement	0.00	83,890.77	84,025.00	134.23	99.84%
401-001 · County Interest	0.00	0.00	0.00	0.00	0.0%
Total Income	0.00	83,890.77	0.00	-83,890.77	100.0%
Expense			0.00		
120-620 · Accounting Services	0.00	200.10	315.00	114.90	63.52%
120-680 · Social Security Tax	5,880.35	85,476.05	80,000.00	-5,476.05	106.85%
120-681 Contingency	0.00	0.00	6,000.00	6,000.00	0.0%
Total Expense	5,880.35	85,676.15	86,315.00	638.85	99.26%
Net Income	-5,880.35	-1,785.38	-86,315.00	-84,529.62	0.74%

NUNDA TOWNSHIP

McHenry County, State of Illinois

Crystal Lake, Illinois

SUPERVISOR – Leda Drain

TOWN CLERK – Joni Smith

PERIOD:

February 8th, 2024 through March 14th, 2024

We the undersigned members of NUNDA TOWNSHIP BOARD OF TRUSTEES, certify that we have this 14th day of March, 2024 examined and audited the amounts due for the items specified in the claims attached and hereby authorize payment in the amount of: \$35,009.75 for **all Township Funds, plus Payroll Expenditures.**

TOWN FUND

FEBRUARY PAYROLL EXPENDITURES

\$47,742.90

IN WITNESS WHEREOF, we the members of said Board of Township Trustees, have hereunto set our hand on March 14th, 2024.

Board of Township Trustees

Supervisor

Town Clerk

Voucher List 2/8/24

Vendor	Budget Line Item	
AFLAC*	100-000-225 Town Employee Cancer Ins	\$206.84
Alpha Graphics	100-140-656 Assr/ Printing	\$0.00
Ancel, Glink, Diamond, Bush	100-120-621 Admin/Legal Fees	\$701.25
Ameritas Dental	100-110-676 Admin/Hospitalization Insurance	\$202.04
Ameritas Dental	100-140-676 Assr/Hospital Insurance	\$436.36
Ameritas Dental - ML	100-110-676 Admin/Hospitalization Insurance	\$62.92
Leda Bobera-Drain	100-130-652 Super/Travel	\$0.00
Blue Cross*	100-110-676 Health Ins	\$3,090.09
Blue Cross*	100-140-676 Health Ins	\$5,836.84
Blue Cross*	100-000-228 Employee Portion	\$481.56
Blue Cross*	100-110-676 Admin/Hospitalization Insurance	\$1,977.42
Blue Cross*	100-000-228 Employee Portion	\$219.72
Buss Ford	100-140-640 Assr/Car Expense	\$58.92
BTI Communications	100-120-632 Admin/Building Maintenance	\$0.00
Cardinal Office	100-140-654 Assr/Office Supplies	\$295.46
Chicago Metro Fire	100-140-626 Assr/Equipment Purchase	\$0.00
CIAO	100-140-649 Assr/Dues	\$0.00
Cirone Computer	100-140-611 Assr/Professional Svs	\$0.00
ComEd	100-120-670 Admin/Utilities	\$421.75
CoStar	100-140-657 Assr/Publications Subscriptions	\$1,139.44
Culligan of Crystal Lake	100-140-690 Assr/Misc. Expense	\$0.00
EBC	100-110-676 Admin/Hospitalization Insurance	\$72.00
EBC	100-140-676 Assr/Hospitalization Insurance	\$108.00
First Bankcard	100-120-632 Admin/Building Maintenance	\$45.88
First Bankcard	100-120-619 Admin/Profession Svs	\$0.00
First Bankcard	100-120-620 Admin/Accounting Service	\$108.00
First Bankcard	100-120-626 Admin/Equipment Purchase	\$0.00
First Bankcard	100-130-654 Supr/Office Expense	\$393.00
First Bankcard	100-130-690 Admin/Misc. Expense	\$0.00
First Bankcard	100-120-651 Admin/Dues	\$0.00
First Bankcard	100-130-623 Supr/Professional Improvement	\$0.00
First Bankcard	100-130-672 Supr/Telephone	\$186.47
First Bankcard	100-220-890 Community Relations	\$0.00
First Bankcard	200-120-623 GA/Professional Improvement	\$0.00
First Bankcard	100-140-672 Assr/Telephone Expense	\$232.88
First Bankcard	110-140-626 Assr/Equipment	\$0.00
First Bankcard	110-140-649 Assr/Dues	\$0.00
First Bankcard	100-140-690 Assr/Misc. Expense	\$4.58
First Bankcard	100-140-654 Assr/Office Supplies	\$67.48
First Bankcard	100-140-657 Assr/Publications Subscriptions	\$0.00

First Bankcard	100-140-623 Assr/Professional Imp	\$0.00
First Bankcard	100-140-640 Assr/Car Expense	\$513.97
First Bankcard	100-140-655 Assr/Postage	\$345.00
First Bankcard	100-140-629 Assr/Computer Expense	\$0.00
First Bankcard	100-140-691 Assr/Contingency	\$0.00
GRA PC	100-120-620 Admin/Accounting Service	\$0.00
Gordon Flesch	100-140-660 Assr/Maintenance	\$0.00
I.A.A.O	100-140-649 Assr/Dues	\$0.00
IL Property Assessment	100-140-623 Assr/Professional Improvement	\$0.00
Marshall & Swift	100-140-629 Assr/Computer Expense	\$0.00
Mary Vaverek	100-140-676 Assr/Hospitalization Insurance	\$349.03
Mchenry County Fire	100-220-890 Admn/Community Relations	\$0.00
McHenry County Recorder	100-330-855 Weed Ordinance	\$0.00
NCPERS*	201-008 Employee Portion Health Ins	\$48.00
NCPERS*	102-001 Due from R & B Employee Health Ins	\$96.00
Nicor	100-120-670 Admin/Utilities	\$399.90
NJS Enterprises	100-130-654 Supr/Office Expense	\$0.00
NJS Enterprises	100-140-629 Assr/Computer Expense	\$0.00
NJS Enterprises	100-140-626 Assr/Equipment Purchase	\$0.00
Nunda Road District	100-140-640 Assr/Car Expense	\$0.00
Nunda Road District	100-140-640 Assr/Car Expense	\$91.32
Nu-Way Cleaning	100-120-632 Supr/Maintenance	\$300.00
Orkin	100-120-632 Admin/Building Maintenance	\$0.00
Principal Insurance*	100-110-676 Assr/Hospital Insurance	\$152.82
Principal Insurance*	100-140-676 Admin/Hospitalization Insurance	\$146.13
Progressive Remodeling	100-220-901 Capital Improvements	\$4,800.00
Shaw Media	100-120-65 Super/Publications	\$278.10
Smaloney Snowplowing	100-120-632 Supr/Maintenance	\$0.00
The IT Connection	100-130-654 Admin/Office Expense	\$162.50
T.O.I.R.M.A.	100-120-673 Admin/General Insurance	\$0.00
T.O.I.R.M.A.	100-120-675 Admin/Liability Insurance	\$0.00
T.O.I.R.M.A.	100-120-673 Admin/Workrs Comp	\$0.00
Township Officials IL	100-120-651 Admin/Dues	\$0.00
UPS Store	100-130-634 Supr/Office Expense	\$0.00
VSP Of Illinois	100-110-676 Admin/Hospitalization Insurance	\$38.94
VSP Of Illinois	100-140-676 Assr/Hospital Insurance	\$101.96
VSP Of Illinois - ML	100-110-676 Admin/Hospitalization Insurance	\$24.68
Zukowski, Rogers, Flood	100-120-621 Admin/Legal Fees	\$10,812.50
	TOTAL	\$35,009.75
* Bills already paid (or portions of)		

NUNDA TOWNSHIP

McHenry County, State of Illinois

Crystal Lake, Illinois

SUPERVISOR – Leda Drain

TOWN CLERK – Joni Smith

PERIOD:

February 8th, 2024 through March 14th, 2024

We the undersigned members of NUNDA TOWNSHIP BOARD OF TRUSTEES, certify that we have this 14th day of March 2024 examined and audited the amounts due for the items specified in the claims attached and hereby authorize payment in the amount of: **\$153,480.52 for all Road District Funds plus Payroll Expenditures.**

PERMANENT HARD ROAD FUND

FEBRUARY 2024 PAYROLL EXPENDITURES \$ 81,191.79

R.D. SOCIAL SECURITY FUND

FEBRUARY 2024 PAYROLL EXPENDITURE \$ 8,500.87

R.D. INSURANCE FUND

FEBRUARY 2024 PAYROLL EXPENDITURES \$ -0-

R.D. IMRF FUND

FEBRUARY 2024 PAYROLL EXPENDITURES \$ -0-

IN WITNESS WHEREOF, we the members of said Board of Township Trustees, have hereunto set our hand on March 14th, 2024.

Board of Township Trustees

Supervisor

Town Clerk

Meeting Date
March 14th, 2024

Nunda Township Road District

Vouchers for March

AFLAC*	400-120-676A Employee Ins Contribution	\$ 1,248.37
Atlas	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 396.68
Advanced Auto	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 114.08
1st Ayd	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 403.69
Ameritas	400-120-676 PHR Admin Div - Hosp. Insurance	\$ 491.62
Ameritas	400-120-676A PHR Admin Div - Empl.Ins.Contribution	\$ 122.90
AT & T	400-200-670 PHR Building Div - Utilities	\$ 329.82
AT & T Uverse	400-200-670 PHR Building Div - Utilities	\$ 62.82
AT & T	400-200-670 PHR Building Div - Utilities	\$ 280.55
Blue Cross/Blue Shield of IL*	400-120-676 PHR Admin Div - Hosp. Insurance	\$ 8,611.62
Blue Cross/Blue Shield of IL*	400-120-676A PHR Admin Div - Empl.Ins.Contributions	\$ 2,152.91
Bonnell Industries	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 1,000.00
Burriss Equipment	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 1,643.74
Cassidy Tire Corp	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 155.72
Cintas	400-170-636 PHR Road Div - Maint. Personnel	\$ 495.04
Chronicle Media	300-120-654 R&B Admin Div - Office Expense	\$ 202.50
City of Crystal Lake	300-170-646 R & B Road Div - Road Repairs	\$ 269.51
ComEd*	400-200-670 PHR Building Div - Utilities	\$ 1,896.86
ComEd Lift Station	400-170-642 PHR Road Div - Road Improvements	\$ 54.88
ComEd*	300-170-645 R&B Road Div - Street Lighting	\$ 4,386.73
Condon & Associates	400-170-650 PHR Admin Div- County Roads IGA	\$ 13,704.50
Conserv	400-170-648 PHR Road Div - Gasoline & Oil	\$ 3,578.27
Covers Concrete	300-170-642 R&B Road Div - Non-Ded Road Improvements	\$ 3,200.00
Covers Concrete	400-200-634 PHR Building Div - Maint/Facility Improv.	\$ 14,050.00
Cummins	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 1,237.51
Direct TV	400-200-634 PHR Building Div - Maint/Facility Improv.	\$ 260.10
Ed Automotive	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 139.50
ESPE Auctioneering Inc.	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 11,000.00
First Bankcard #8584	300-120-654 R&B Admin Div - Office Expense	\$ 275.99
First Bankcard #7052	300-120-654 R&B Admin Div - Office Expense	\$ 105.85
First Bankcard #7052	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 400.00
First Bankcard #7052	400-200-634 PHR Building Div - Maint/Facility Improv.	\$ 169.96
First Bankcard #7052	400-170-636 PHR Road Div - Maint. Personnel	\$ 159.96
First Bankcard #7654	400-170-636 PHR Road Div - Maint. Personnel	\$ 167.10
First Bankcard #7654	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 818.13
First Bankcard #7654	300-120-654 R&B Admin Div - Office Expense	\$ 477.82
First Bankcard #9146	400-170-636 PHR Road Div - Maint. Personnel	\$ 415.34
First Bankcard #9146	400-200-634 PHR Building Div - Maint/Facility Improv.	\$ 2,041.17
Heritage Crystal Clean	400-200-635 PHR Building Div - Recycling	\$ 270.64
Highstar Traffic	300-170-646 R & B Road Div - Road Repairs	\$ 659.95
Johnson Tractor	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 523.22
Interstate Batteries North Chicago	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 133.59
Interstate Billing Services	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 10,390.32
Leach	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 490.29
Lee Jensen	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 48.00
Lorchem Technologies, Inc	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 350.21
Lowe Enterprises	400-170-650 PHR Admin Div- County Roads IGA	\$ 2,402.80
MCE Rittertech	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 3,099.18
McCann	400-200-634 PHR Building Div - Maint/Facility Improv.	\$ 74.88

* Bills paid before meeting

Meeting Date
March 14th, 2024

Nunda Township Road District

Vouchers for March

Menards	400-200-634 PHR Building Div - Maint/Facility Improv.	\$ 968.43
Napa	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 312.09
Nicor	400-200-670 PHR Building Div - Utilities	\$ 1,251.78
Nunda Township	200-120-676 Employee Contribution	\$ 1,152.00
PetroChoice	400-170-648 PHR Road Div - Gasoline & Oil	\$ 4,238.13
Pitel	400-200-634 PHR Building Div - Maint/Facility Improv.	\$ 220.00
Performance Diesel	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 1,650.00
Point Ready Mix	400-200-634 PHR Building Div - Maint/Facility Improv.	\$ 18,135.00
Replacement Tax Bull Valley	300-000-257-R&B Replacement tax	\$ 606.28
Replacement Tax Crystal Lake	300-000-257-R&B Replacement tax	\$ 7,421.44
Replacement Tax Holiday Hills	300-000-257-R&B Replacement tax	\$ 394.45
Replacement Tax Island Lake	300-000-257-R&B Replacement tax	\$ 3,162.88
Replacement Tax Lakemoor	300-000-257-R&B Replacement tax	\$ 496.71
Replacement Tax McHenry	300-000-257-R&B Replacement tax	\$ 6,092.00
Replacement Tax Oakwood Hills	300-000-257-R&B Replacement tax	\$ 1,789.62
Replacement Tax Port Barrington	300-000-257-R&B Replacement tax	\$ 693.93
Replacement Tax Prairie Grove	300-000-257-R&B Replacement tax	\$ 2,878.01
Reliable Sand and Gravel	400-170-650 PHR Admin Div- County Roads IGA	\$ 900.00
Reprographics	300-120-654 R&B Admin Div - Office Expense	\$ 9.00
Robert Noonon	400-200-634 PHR Building Div - Maint/Facility Improv.	\$ 800.00
Roland	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 331.99
Sams Club	400-170-636 PHR Road Div - Maint. Personnel	\$ 379.88
Standard Equipment	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 192.28
Suburban Propane	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 313.81
The I.T. Connection Inc.	300-120-654 R&B Admin Div - Office Expense	\$ 435.00
Tifco Industries	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 419.92
Trans Chicago	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 92.98
Verizon	400-200-670 PHR Building Div - Utilities	\$ 186.95
VSP of Illinois, NFP	400-120-676 PHR Admin Div - Hosp. Insurance	\$ 107.18
VSP of Illinois, NFP	400-120-676A PHR Admin Div - Empl.Ins.Contribution	\$ 107.18
Waste Management	400-200-635 PHR Building Div - Recycling	\$ 1,540.00
Wetside Tractor	400-190-626 PHR Equip Div - Maint. & Purchases	\$ 1,237.28
	TOTAL VOUCHERS TO BE PAID	\$ 153,480.52

* Bills paid before meeting

AGENDA FOR TOWN MEETING – APRIL 9, 2024

1. Town Clerk, Joni Smith, calls the meeting to order.
2. Pledge to the flag.
3. The Clerk asks for a motion to waive the reading of the financial report. 1) _____ 2) _____
4. The Clerk asks for a motion to set the salary for the Moderator. 1) _____ 2) _____
5. The Clerk calls for nominations for a Moderator.
 - A. Nomination for _____, _____
 - B. Ask for other nominations:
 - C. A motion that nominations be closed.
Motion by _____ Seconded by _____
 - D. All those in favor of closing the nominations signify by saying Aye -- Nay.
Aye _____ Nay _____
 - E. A motion to cast a unanimous ballot for Moderator.
Motion by _____ Seconded by _____
Aye _____ Nay _____
6. Town Clerk administers the oath of office to the Moderator elected.
7. Moderator announces the business to come before the meeting:
 - A. Moderator states that only qualified legal residents (voters) will be recognized by the chair, and only such subjects can be considered that the Electors are empowered to regulate, direct or authorize by law.
8. The Moderator may introduce the elected township officials who are present.

Leda Bobera-Drain, Supervisor
Mike Lesperance, Hwy. Commissioner
Mark Dzemske, Assessor
Joni Smith, Town Clerk

Trustees: Karen Tynis, Rob Parrish, Tim Parrish, Johanna Donahue

Cemetery Board

William Boltz, President

Joan Kriete - Secretary

- 9. Supervisor's Remarks.
 - A. Prepared remarks from Chairman of:
 - 1. Cemetery Board

10. Motion to *Approve* the minutes of the 2023 Annual Township Meeting, held on April 11th 2023 and to *Accept* as submitted, and a second.

Motion by _____ Seconded by _____

Aye _____ Nay _____

11. The Moderator Calls for a motion to set the fiscal year for the Township from April 1st, 2024 through March 31st, 2025.

Motion by _____ Seconded by _____

Aye _____ Nay _____

12. The Moderator calls for a motion to set the fiscal year for the Cemetery Fund from April 1st, 2024 through March 31st, 2025.

Motion by _____ Seconded by _____

Aye _____ Nay _____

13. The Moderator calls for a motion to hold the year 2025 Annual Meeting on Tuesday April 8th, 2025 at 7:00 p.m.

Motion by _____ Seconded by _____

Aye _____ Nay _____

14. THE MODERATOR STATES THE FOLLOWING BUSINESS TO COME BEFORE THIS MEETING:

A. MOTION granting the Nunda Township Board of Trustees authority to hire a Certified Public Accountant, for fiscal year 2024-2025 to audit the Nunda Township Books.

PLEASE NOTE: All financial reports for all of the Township's funds have been posted on the bulletin board at the entrance to the hall.

15. Is there any other business to be brought before this meeting?

16. There being no further business, a motion to adjourn.

Motion by _____ Seconded by _____

Aye _____ Nay _____

17. Moderator adjourns the meeting at _____ p.m.

NUNDA TOWNSHIP ANNUAL TOWN MEETING

NOTICE IS HEREBY GIVEN

To the legal voters, residents of the Township of Nunda in the County of McHenry and State of Illinois, that the **Annual Town Meeting** of said township will take place on

TUESDAY, APRIL 9, 2024

at the hour of seven o'clock p.m. at

NUNDA TOWNSHIP HALL, 3510 BAY ROAD, CRYSTAL LAKE, IL

for the transaction of the miscellaneous business of the said town; and after a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially consider and decide the following:

Motion granting the Nunda Township Board of Trustees authority to hire a Certified Public Accountant, for fiscal year 2024-2025 to audit the Nunda Township books.

Any other business prescribed by Illinois State Statutes in pursuance of law to come before the meeting.

Dated March 19, 2024

Joni Smith, Town Clerk

MOTOR FUEL ALLOTMENTS

Nunda Road District

The Motor Fuel Tax allotments for the calendar year **2023** totaled **\$210,670.19**. Fifty (50%) percent of the MFT allotment (maximum) which may be expended on non-dedicated subdivision roads established prior to July 23, 1959 is **\$105,335.10**. McHenry County's match will also be limited to **\$105,335.10** per program amount budgeted in FY 2024, Therefore, the Road District fifty (50%) percent match for this program year will also be \$105,335.10.

Kaje W. Jennings
Engineering Technician
McHenry County Division of Transportation

TOWNSHIP BOARD OF TRUSTEES

Nunda Road District

This is to certify that the above-named Township Board of Trustees do hereby approve the attached program, as established by the Road Commissioner, for expenditure of Motor Fuel Tax funds on nondedicated subdivision roads established prior to July 23, 1959 in accordance with the applicable provisions of Chapter 605 ILCS 5/6-701.8 of the Illinois Highway Code".

Supervisor

Trustee

Trustee

Trustee

Trustee

Attest:

Clerk

Date