

**MEETING MINUTES – BOARD OF TRUSTEES
NUNDA TOWNSHIP**

STATE OF ILLINOIS }
McHenry County } SS.
Township of Nunda }

The Board of Trustees met at the Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, Illinois, on Thursday February 8, 2024 at 7:00 p.m.

Meeting called to order at 7:00 p.m.

Township Clerk Smith recorded the following official business

The Pledge of Allegiance was recited at 7:00 p.m.

Roll call answered by: Trustee: Rob Parrish, Trustee: Karen Tynis, Trustee: Tim Parrish, Trustee: Johanna Donahue, Supervisor: Leda Bobera-Drain, Township Attorney Scott Puma and Public.

Public Comment: Steven Platt Thanked Nunda Township for their participation in the Environment Defenders for Monarch Pledge, stating Supervisor Bobera-Drain has been very instrumental in helping with protecting the endangered Monarch Butterflies.

Motion to Review and approval of the minutes of the special board meeting dated Wednesday January 17, 2024: Made by: Karen Tynis; Second by: Rob Parrish. No Discussion. Voice Vote: All Ayes. Motion Carries.

Motion to Review and approval of Town Fund(s) Transfer(s) of Appropriation from line item Future Capital Investments 100-200-902 Fund in the amount of \$1,500.00 to line item Professional Services 100-120-619 Fund: Made by: Johanna Donahue; Second by: Tim Parrish. Discussion follows. Roll Call: Tim Parrish (Yes), Rob Parrish (Yes), Karen Tynis (Yes), Johanna Donahue (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Equipment Purchase 100-140-626 Fund in the amount of \$500.00 to line item Computer Expenses 100-140-629 Fund: Made by: Karen Tynis; Second by: Rob Parrish. No Discussion. Roll Call: Rob Parrish (Yes), Karen Tynis (Yes), Tim Parrish (Yes), Johanna Donahue (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Office Supplies 100-140-654 Fund in the amount of \$500.00 to line item Digital Transfer 100-140-692 Fund: Made by: Johanna Donahue; Second by: Rob Parrish. No Discussion. Roll Call: Karen Tynis (Yes), Johanna Donahue (Yes), Tim Parrish (Yes), Rob Parrish (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Telephone 100-140-672 Fund in the amount of \$3,000.00 to line item Health Insurance 100-140-676 Fund: Made by: Karen Tynis; Second by: Rob Parrish. No Discussion. Roll Call: Rob Parrish (Yes), Tim Parrish (Yes), Karen Tynis (Yes), Johanna Donahue (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Overtime 100-140-602 Fund in the amount of \$5,000.00 to line item Health Insurance 100-140-676 Fund: Made by: Karen Tynis; Second by: Rob Parrish. No Discussion. Roll Call: Tim Parrish (Yes), Rob Parrish (Yes), Karen Tynis (Yes), Johanna Donahue (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Unemployment Compensation 100-140-679 Fund in the amount of \$5,000.00 to line item Health Insurance 100-140-676 Fund: Made by: Johanna Donahue; Second by: Tim Parrish. No Discussion. Roll Call: Karen Tynis (Yes), Johanna Donahue (Yes), Tim Parrish (Yes), Rob Parrish (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Equipment Purchase 100-140-626 Fund in the amount of \$1,000.00 to line item Publications & Subscription 100-140-657 Fund: Made by: Rob Parrish; Second by: Johanna Donahue. No Discussion. Roll Call: Rob Parrish (Yes), Tim Parrish (Yes), Johanna Donahue (Yes), Karen Tynis (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Review and approval for the Assessors Office Fund(s) Transfer(s) of Appropriation from line item Professional Improvement 100-140-623 Fund in the amount of \$1,300.00 to line item Publications & Subscription 100-140-657 Fund: Made by: Karen Tynis; Second by: Tim Parrish. No Discussion. Roll Call: Karen Tynis (Yes), Johanna Donahue (Yes), Rob Parrish (Yes), Tim Parrish (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Approve for Payment Township Warrants for February 8, 2024 in the amount of \$20,667.47. Made by: Karen Tynis; Second by: Tim Parrish. No Discussion. Roll Call: Tim Parrish (Yes), Johanna Donahue (Yes), Rob Parrish (Yes), Karen Tynis (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Approve for Payment Road District Warrants from February 8, 2024 in the amount of \$89,275.25. Made by: Tim Parrish; Second by: Johanna Donahue. Discussion followed. Roll Call: Tim Parrish (Yes), Rob Parrish (Yes), Karen Tynis (Yes), Johanna Donahue (Yes), Leda Bobera-Drain (Yes). Motion Carries.

Motion to Approve for Payment Road District Warrants from November 9, 2023 and December 14, 2023 in the amount of \$17,410.88 for payment for February 8, 2024. Made by: Johanna Donahue; Second by: Karen Tynis. Discussion followed. Roll Call: Johanna Donahue (No), Karen Tynis (No), Rob Parrish (No), Tim Parrish (No), Leda Bobera-Drain (Abstain). Motion Fails.

Posting of preliminary Budgets for Town, General Assistance and Cemetery Funds: Made by: Tim Parrish; Second by: Rob Parrish. No Discussion. Voice Vote: All Ayes. Motion Carries.

Discussion and Resolution that all NTRD work on Nunda Township properties will require an intergovernmental agreement approved by a majority of the Nunda Board: Made by: Tim Parrish; Second by: Johanna Donahue. No Vote.

Discussion and Resolution on drafting a NTRD land lease required to store Road District property on Nunda Township owned land: Attorney Scott Puma explained land lease of property can only be done at the Annual Town meeting as it needs to be voted on by the Electors.

Update from Attorney David McArdle on status of his work for Nunda Township: Trustee Rob Parrish stated he has not received any information from Attorney McArdle or County offices.

Supervisor Bobera-Drain explained she requested an update on status of Attorneys work for Nunda Township and was denied any information from Attorney McArdle.

Township Attorney Scott Puma explained he contacted Attorney David McArdle for an update on his work for Nunda Township on behalf of Supervisor Bobera-Drain as was denied any information from Attorney David McArdle and was informed the Board of Trustees would have to vote and approve his releasing information to the remaining Board members.

Attorney Scott Puma explained to the board that it is problematic for Attorney McArdle not responding with information on his work for Nunda Township to the Chief Executive Officer for the Township.

The majority of the board agreed to hold off on sharing any information on Attorney Dave McArdles work for Nunda Township until the review is completed by the County and State offices contacted.

New Business: Supervisor Bobera-Drain requested the Board set a budget workshop date. The Board unanimously agreed to set the Budget Workshop on March 14, 2024 at 6:30 p.m. at the Townhall Building.

Old Business: Supervisor Bobera-Drain explained the heater at the Assessors office was inspected by Weather Wise Co. It was determined the heater returned to functioning adequately, it is assumed the extreme cold may have contributed to the malfunction of the system. Supervisor Bobera-Drain explained the Township has a maintenance plan for the system and it will continue to be monitored.

Public Comment: Steve Platt explained to the Board that the inflation reduction act is available for Townships which would most likely allow for extra credits for the Township if a new heater needed to be installed at the Assessors office.

Reports by Supervisor, Town Clerk, Highway Commissioner, Assessor and Trustees:

Supervisor Bobera-Drain – Explained she is in the process of installing more Butterfly boxes to continue Nunda's efforts in assisting with the Monarch Butterfly population in the Township and she is currently working on the Annual Easter Egg Hunt the Drain family presents for the children in Nunda Township.

Clerk – None

Trustee Karen Tynis – None

Trustee Johanna Donahue – None

Trustee Tim Parrish – Thanked Steve Platt for his work with nature and Thanked the public for attending the meetings.

Trustee Rob Parrish – Explained he added the agenda items for Resolutions to be created for NTRD work on Nunda Township properties require an intergovernmental agreement approved by the majority of the Nunda Board and drafting a NTRD land lease required to store Road District property on Nunda Township owned land going forward.

Document Signing by Officers and Trustees took place

Motion to Adjourn Made by: Johanna Donahue; Seconded by: Tim Parrish. Voice Vote: All Ayes. Motion carries.

Adjourned at: 7:40 p.m.

(A full videotaping of all the monthly Board Meetings (excluding Closed Sessions) are maintained by the Township).

Respectfully submitted,
Joni Smith
Nunda Township Clerk