

**MEETING MINUTES – BOARD OF TRUSTEES  
NUNDA TOWNSHIP**

STATE OF ILLINOIS }  
McHenry County } SS.  
Township of Nunda }

The Board of Trustees met at the Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, Illinois, on Thursday May 13, 2021 at 7:00 p.m.

Meeting called to order at 7:00 p.m.

Township Clerk Smith recorded the following official business

The Pledge of Allegiance was recited at 7:00 p.m.

Roll call answered by: Trustee: Justin Franzke, Trustee: Rob Parrish, Trustee: Karen Tynis, Trustee: Tim Parrish, Supervisor: Leda Bobera-Drain. Also in attendance: Road Commissioner: Mike Lesperance, Cemetery Board Member: Bill Boltz, Attorney: Scott Puma and the public.

Public Comment: None

**Motion to review and approval of the regular board meeting minutes, dated Thursday April 13, 2021:** Made by: Tim Parrish; Seconded by: Rob Parrish. Discussion followed.

Trustee Tim Parrish requested an amendment to the minutes to reflect his statement of encouraging the Road Commissioner to participate in future Budget Workshops the same as the rest of the township officials.

**Motion to review and approval of the regular board meeting minutes, dated Thursday April 13, 2021 as amended:** Made by: Tim Parrish; Seconded by: Karen Tynis. No Discussion. Voice Vote: All Ayes. Motion Carries.

**Motion to Approve for Payment Township Warrants for May 13, 2021 in the amount of \$42,997.48.** Made by: Justin Franzke; Second by: Tim Parrish. Discussion followed. Roll Call: Rob Parrish (Yes), Justin Franzke (Yes), Tim Parrish (Yes), Karen Tynis (Yes), Leda Bobera-Drain (Yes). Motion carries.

**Motion to Approve for Payment Road District Warrants for May 13, 2021 in the amount of \$218,927.92.** Made by: Karen Tynis; Second by: Justin Franzke. Discussion followed. Roll Call: Justin Franzke (Yes), Tim Parrish (Yes), Rob Parrish (Yes), Karen Tynis (Yes), Leda Bobera-Drain (Yes). Motion carries.

**Approval of Ordinance #05-13-21-01 Creating Position of Deputy Clerk:** Supervisor Bobera-Drain explained the Ordinance was previously approved in 2020 for the Position of Deputy Clerk and the salary was already set and passed in the budget by the Board.

Clerk introduced Courtney Sessler to the Board and explained Courtneys experience with preparing and retaining legal documents as well as her strong attention to detail make her a great fit for the Deputy Clerk position.

Trustee Rob Parrish inquired about scanning and storing Township documents digitally.

**New Business:** - Trustee Rob Parrish inquired about window quotes – Supervisor Bobera-Drain explained the replacement window will be going out to bid soon.

**Old Business** – Trustee Tim Parrish inquired about the timing of trimming down the News Letter costs by eliminating postage and incorporating into the website.

**Public Comment** – None

**Reports by Supervisor, Town Clerk, Highway Commissioner, Assessor and Trustees:**

**Supervisor Bobera-Drain –**

- Stated all Township offices have been integrated under one phone system all offices are currently under one phone number with prompts to direct calls to each office.
- The Township Audit has begun remotely.
- Stated the window replacements will be published for bidding
- Explained the updated website is a work in progress
- Expressed her gratitude for Trustee Justin Franzkes service and contribution to the Board.
- Welcomed incoming Trustee Joahanna Donahue.

**Township Clerk –**

- Explained the Clerk continues to follow the Attestation Public Act.
- Expressed her gratitude for Trustee Justin Franzke and explained what as asset he has been to the Township and the Board.

**Road Commissioner** – Asked the Board if they had any questions regarding the Road District. Trustee Tim Parrish inquired about the Comtech bill. Road Commissioner explained the warrant was for 18 inch Culverts.

**Trustee Rob Parrish** – Asked Trustee Justin Franzke if he had any insight on the Assessors petitioning residents with multi parcels to combine to a single parcel. Trustee Franzke stated it is more of a convenience for taxpayers and saves money for the Township.

Road Commission explained the combining of the parcels is a cost savings to the Township.

**Trustee Tim Parrish** - Expressed his thanks toward Courtney Sessler for stepping up to be the Township Deputy Clerk and welcomed incoming Trustee Johanna Donahue and reminded her to not forget why she ran for this position. Also, welcomed Cal Skinner to the meeting and thanked Trustee Justin Franzke.

**Trustee Karen Tynis** - Expressed her appreciation for Trustee Justin Franzke and stated he will be missed. Welcomed incoming Deputy Clerk Courtney Sessler and incoming Trustee Johanna Donahue and offered any guidance needed to both.

**Trustee Justin Franzke** – Congratulated incoming Deputy Clerk Courtney Sessler and incoming Trustee Johanna Donahue and stated he appreciated the warm send off and wished all good luck.

**Cemetery Board President Bill Boltz** – Expressed his disconcert regarding the Assessors combining PIN numbers stating its advantageous there is no savings for the homeowners using his own property as an example.

Clerk administered Oaths for Elected Officials: Trustee Tim Parrish, Trustee Johanna Donahue, Trustee Rob Parrish, Trustee Karen Tynis and Appointed Deputy Clerk Courtney Sessler.

Township Clerk was previously administered Oath by McHenry County Clerk Joe Tirio on April 29<sup>th</sup>, 2021.

Clerk Administered Oaths for Elected Officials: Road Commissioner Mike Lesperence and Supervisor Leda Bobera-Drain on April 30, 2021.

**Assessor Mark Dzemske provided copies of the Nunda Township Assessor's Monthly Meeting Report to the Board and residents for review.**

**Document Signing by Officers and Trustees took place**

**Motion to Adjourn** Made by: Rob Parrish; Seconded by: Tim Parrish. Voice Vote: All Ayes. Motion carries.

**Adjourned at: 7:29 p.m.**

Respectfully submitted,

Joni Smith  
Nunda Township Clerk