

3510 Bay Road
Crystal Lake, IL 60012
Telephone: 815-459-4011 Fax: 815-459-4023
email: super@nundatownship.com



www.nundatownship.com

RE: Special Budget Hearing for all Township, GA, Cemetery and Road District
Budgets
Fiscal Year 4/1/2023 – 3/31/2024
WHERE: Nunda Township Town Hall 3510 Bay Road, Crystal Lake, IL
DATE: May 11, 2023 at 6:30/6:45 p.m.

SPECIAL MEETING AGENDA

1. The meeting is called to order.
2. Public Comment - 3 Minute Limit
3. Presentation of 2023 - 2024 Township, GA & Cemetery Budgets.
4. Approval of Budget and Appropriation Ordinance for Fiscal Year 2023-2024 for the Town, GA and Cemetery fund
5. Presentation of all 2023 – 2024 Road District Budgets.
6. Approval of Budget and Appropriation Ordinance for fiscal Year 2023-2024 for all Road and Bridge Accounts
7. Adjournment.

**ANNUAL SINGLE TOWNSHIP ROAD DISTRICT
BUDGET AND APPROPRIATION ORDINANCE FOR 2023-2024**

of the Nunda Township Road District located in the County of McHenry, State of Illinois for the fiscal year beginning April 1st 2023, ending March 31st 2024.

NOW BE IT ORDAINED by the Board of Trustees of the Nunda Township, County of McHenry, State of Illinois in meeting assembled as follows:

Section 1: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds: General Road, Permanent Hard Road, Insurance, Social Security and Illinois Municiple Retirement Fund.

1. GENERAL ROAD & BRIDGE FUND - 300

Estimated	Beginning Cash on Hand April 1, 2023		506,869.67 (incl \$50,000 in reserves)
	<u>ESTIMATED REVENUES</u>		
401	Property Tax	582,601	
401	Less Municipal Share Property Tax	(188,116)	
401	Net Property Tax	394,485	
402	Replacement Taxes	15,800	
403	Traffic Fines	3,400	
405	Street lighting reimbursements	2,400	
407	Bus Fares	50	
411	R.O.W. & Culvert permit fees	6,000	
	Total Estimated Revenues	422,135	
	Total Estimated Funds Available		929,004.67
	<u>BUDGET EXPENDITURES</u>		
	ADMINISTRATION - GENERAL - 300-120		
620	Audit	1,500	
650	McRide Dues	5,000	
654	Office Expense	20,000	
656			
			26,500
	<u>Road Division - 300-170</u>		
	Non-dedicated road improvement	25,000	
645	Street Lighting	37,500	
646	Right Of Way Improvments	525,000	
701	Contingency	50,000	
		637,500	
	<u>Bridge Division - 300-180</u>		
633	Bridge Maint/Repair	25,000	
		25,000	
	Total Estimated Expenditures/Appropriations		689,000
	Estimated Cash on Hand March 31, 2024		240,004
	Total Estimated Expenditures/Appropriations Estimated Expenditures and Cash on Hand (1. GENERAL ROAD & BRIDGE FUND)		929,004.00

**ANNUAL SINGLE TOWNSHIP ROAD DISTRICT
BUDGET AND APPROPRIATION ORDINANCE FOR 2023 - 2024**

2. PERMANENT HARD ROAD FUND - 400

Estimated Beginning Cash on Hand April 1, 2023

1,060,493.00 includes 50,000.00 in reserves

ESTIMATED REVENUES

401 Property Tax	2,343,368	
402 Replacement Taxes	19,500	
410 Miscellaneous Income	13,000	
420 Equipment Sales	10,000	
430 IGA Services and Materials Reimbursement	500,000	
		<u>2,885,868</u>

Total Estimated Revenues

Total Estimated Funds Available

3,946,361

BUDGET EXPENDITURES

ADMINISTRATION - GENERAL - 400-120

620 Audit	7,000	
676 Health/Dental Insurance	102,000	
676-A Employee contributions to healthcare	(26,000)	
679 Unemployment Compensation	18,000	
		<u>101,000</u>

Road Division - 400-170

601 Salaries	1,300,000	
619 Professional Services	95,000	
620 Ice Control	100,000	
625 Equipment Rental	10,000	
636 Maintenance Personnel	25,000	
642 Road Improvements	850,000	
646 Road Striping	30,000	
648 Gasoline & Oil	200,000	
650 County Roads IGA	350,000	
		<u>2,960,000</u>

Equipment Division - 400-190

626 Maintenance & Purchases	400,000	
628 Payments	52,000	
		<u>452,000</u>

Building Division - 400-200

634 Maintenance/Facility Improvements	115,000	
635 Recycling	24,000	
670 Utilities	35,000	
671 Contingency	50,000	
		<u>224,000</u>

Totals Estimated Expenditures/Appropriations

3,737,000

Estimated Cash on Hand March 31, 2024

209,961

Total Estimated Expenditures/Appropriations

**Estimated Expenditures and Cash on Hand
(2. PERMANENT HARD ROAD FUND)**

3,946,361

**ANNUAL SINGLE TOWNSHIP ROAD DISTRICT
BUDGET AND APPROPRIATION ORDINANCE FOR 2023-2024**

3. ROAD DISTRICT INSURANCE FUND - 500

Estimated cash on hand April 1st 2023			75,657.00
<u>ESTIMATED REVENUES</u>			
401 Property Tax	66,743		
410.001 Insurance Dividend	9,000		
Total Estimated Revenues		<u>75,743</u>	
Total Estimated Funds Available			<u>151,400.00</u>
<u>BUDGET EXPENDITURES</u>			
ADMINISTRATION - GENERAL - 500-120			
620 Audit	200		
675 Liability Insurance	38,000		
678 Workers Compensation	40,000		
679 Contingency	<u>10,000</u>		
		<u>88,200</u>	
Total Estimated Expenditures/Appropriations			<u><u>88,200</u></u>
Estimated Cash on Hand March 31, 2024			<u>63,200</u>
Total Estimated Expenditures/Appropriations			
Estimated Expenditures and Cash on Hand			
(3. ROAD DISTRICT INSURANCE FUND)			<u>151,400.00</u>

**ANNUAL SINGLE TOWNSHIP ROAD DISTRICT
BUDGET AND APPROPRIATION ORDINANCE FOR 2023-2024**

4. ROAD DISTRICT S.S FUND - 600

Estimated cash on hand April 1st 2023		1,577.00	
<u>ESTIMATED REVENUES</u>			
401 Property Tax	84,025		
Total Estimated Revenues	84,025		
Total Estimated Funds Available			85,602.00
<u>BUDGET EXPENDITURES</u>			
ADMINISTRATION - GENERAL - 600-120			
620 Audit	315		
680 Social Security Tax	80,000		
681 Contingency	6,000		
	86,315		
Total Estimated Expenditures/Appropriations		86,315	
Estimated Cash on Hand March 31, 2024		(713)	
Total Estimated Expenditures/Appropriations			
Estimated Expenditures and Cash on Hand			
(4. ROAD DISTRICT S.S. FUND)			85,602

**ANNUAL SINGLE TOWNSHIP ROAD DISTRICT
BUDGET AND APPROPRIATION ORDINANCE FOR 2023-2024**

5. ROAD DISTRICT IMRF FUND - 700

Estimated Beginning Cash on Hand April 1, 2023		94,098.00
 <u>ESTIMATED REVENUES</u>		
401 Property Tax	<u>88,817</u>	
Total Estimated Revenues	<u>88,817</u>	
Total Estimated Funds Available		<u>182,915.00</u>
 <u>BUDGET EXPENDITURES</u>		
ADMINISTRATION - GENERAL - 700-120		
620 Audit	315	
681 Illinois Municipal Retirement Fund	95,000	
682 Contingency	<u>10,000</u>	
	<u>105,315</u>	
Total Estimated Expenditures/Appropriations		<u>105,315</u>
 Estimated Cash on Hand March 31, 2024		 <u>77,600</u>
 Total Estimated Expenditures/Appropriations Estimated Expenditures and Cash on Hand (5. ROAD DISTRICT IMRF FUND)		 <u>182,915.00</u>

**ANNUAL SINGLE TOWNSHIP ROAD DISTRICT
BUDGET AND APPROPRIATION ORDINANCE FOR 2023-2024**

Section 2: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2023 and ending March 31, 2024 by fund shall be as follows:

	BY FUND AND DIVISION
TOTAL FOR GENERAL ROAD FUND	<u>689,000</u>
PERMANENT HARD ROAD FUND	<u>3,737,000</u>
ROAD DISTRICT INSURANCE FUND	<u>88,200</u>
ROAD DISTRICT S.S. FUND	<u>86,315</u>
ILLINOIS MUNICIPAL RETIREMENT FUND	<u>105,315</u>
TOTAL APPROPRIATION	<u><u>4,705,830</u></u>

Section 3: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 1 consisting the total appropriations in the amount of:

Four Million, Seven Hundred, Five Thousand, Eight Hundred Thirty.

Section 4: That section 2 shall be and is a summary of the annual Appropriation Ordinance of this Road district, passed by the Board of Trustees as required by law and shall be in force and effect from and after this date.

Section 5: That a certified copy of the Budget and Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Adopted on this 11th day of May 2023 by the Board of Trustees of Nunda Township, McHenry County, State of Illinois in meeting assembled, pursuant to roll call vote as follows.

**ANNUAL SINGLE TOWNSHIP ROAD DISTRICT
BUDGET AND APPROPRIATION ORDINANCE FOR 2022-2023**

<u>Trustees</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Leda Bobera-Drain	_____	_____	_____
Karen Tynis	_____	_____	_____
Rob Parrish	_____	_____	_____
Timothy Parish	_____	_____	_____
Johanna Donahue	_____	_____	_____

Township Supervisor			Township Clerk

TOWNSHIP TOWN FUND
BUDGET AND APPROPRIATION ORDINANCE FOR 2023-2024

of the Nunda Township located in the County of McHenry, State of Illinois for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

Now be it Ordained by the Board of Trustees of the Nunda Township, County of McHenry, State of Illinois in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following Fund, "Town" is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

I. GENERAL TOWN FUND - 100

Beginning Fund Balance April 1, 2023..(EST)..... **920,265.37** (includes \$360,000 reserves)

ESTIMATED REVENUES:

401	Property Tax Disbursement	999,972.85
402	Personal Property Replacement Tax	20,000.00
405	Miscellaneous Income	500.00
410	Insurance Dividend	3,000.00
411	Facility Usage (Town Hall & Chairs/Tables)	500.00
412	Cemetery Administration	1,500.00
1309-	GA Administration	5,000.00
415	Interest - County Treasurer	100.00
Total Estimated Revenues:		1,030,572.85

Total Estimated General Town Funds Available: 1,950,838.22

BUDGET EXPENDITURES:

Administrative Division

Compensation of Town Officers - 110

501	Supervisor	76,769.52
502	Town Clerk	12,500.00
503	Assessor	85,304.00
504	Highway Commissioner	96,614.88
505	Board of Trustees	7,800.00
506	Road District Treasurer	1,000.00
507	Cemetery Trustees	1,500.00
676	Health Insurance	75,000.00
680	Social Security Tax	25,000.00
681	IMRF	28,000.00
Total Compensation of Town Officers:		409,488.40

General Administration - 120

612	Moderator	150.00
614	Deputy Clerk	500.00
619	Professional Services	1,000.00
620	Accounting Services	7,500.00
621	Legal Services	20,000.00

623	Professional Improvement	500.00
626	Equipment Purchase	5,000.00
632	Maintenance Expense	20,000.00
651	Dues (Township Officials)	1,300.00
652	Travel Expense	500.00
658	Publishing (Legal Notices)	1,500.00
670	Utilities (Hall and Supervisor's Office)	15,000.00
673	General Insurance (Toirma)	10,000.00
675	Liability Insurance (Toirma)	6,000.00
678	Worker's Compensation (Toirma)	10,000.00

Total General Administration: 98,950.00

Total Administrative Division: 508,438.40

Supervisor's Office Administration - 130

601	Clerical Staff Salaries	40,000.00
602	Salaries Overtime	0.00
623	Professional Improvement	5,000.00
652	Travel Expense	2,000.00
654	Office Expense	4,500.00
672	Telephone/Internet	5,000.00
676	Health Insurance	20,000.00
679	Unemployment Compensation	1,000.00
680	Social Security Tax	5,000.00
681	IMRF	5,500.00
690	Miscellaneous Expense	2,000.00

Total Supervisor's Office Administration: 90,000.00

Assessor's Office Administration - 140

601	Staff Salaries	254,000.00
602	Salaries Overtime	10,000.00
611	Professional Services	8,500.00
623	Professional Improvement	4,000.00
626	Equipment Purchase	4,000.00
629	Computer Expenses	25,000.00
640	Car Expenses	5,500.00
649	Dues	1,000.00
652	Travel Expenses	100.00
654	Office Supplies	3,000.00
655	Postage	400.00
656	Printing	500.00
657	Publications & Subscriptions	16,000.00
660	Maintenance	2,000.00
672	Telephone/Internet	6,800.00
676	Health Insurance	65,000.00
679	Unemployment Compensation	6,000.00

680	Social Security Tax	20,000.00
681	IMRF	10,300.00
690	Miscellaneous Expense	2,500.00
691	Contingency	5,000.00
692	Digital Transfer	2,500.00
Total Assessor's Office Administration:		452,100.00

Township Park - 160

695	Park & Grounds Maintenance	1,000.00
Total Township Park Division:		1,000.00

Other Expenditures - 220

890	Community Relations	15,000.00
895	Mosquito Abatement	1,000.00
900	Contingencies	10,000.00
901	Capital Improvements	100,000.00
902	Future Capital Improvements	75,000.00
Total Other Expenditures:		201,000.00

Ordinance Division - 330

855	Weed Ordinance Expenses	2,500.00
Total Ordinance Division:		2,500.00

Total Estimated General Town Fund Expenditures/Appropriation:	1,255,038.40
Estimated Fund Balance March 31, 2024: <i>(includes \$360,000 reserves)</i>	695,799.82
Estimated Appropriations and General Town Fund Balance:	1,950,838.22

Section 2: That there is hereby appropriated for use for township purposes:

FOR THE FISCAL YEAR ENDING MARCH 31, 2024

BY GENERAL TOWN FUND DIVISION:

Administrative Division.....	508,438.40
Supervisor's Office Administration Division.....	90,000.00
Assessor's Office Administration Division.....	452,100.00
Township Park Division.....	1,000.00
Other Expenditures.....	201,000.00
Ordinance Division.....	2,500.00
	1,255,038.40

TOTAL GENERAL TOWN FUND APPROPRIATIONS: 1,255,038.40

Section 3: That each total being divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of **ONE MILLION TWO HUNDRED FIFTY-FIVE THOUSAND THIRTY-EIGHT SIX AND 40/100 DOLLARS** for fiscal year April 1, 2023 to March 31, 2024, and that this Section 2 shall be and is the annual Appropriation Ordinance of the Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

Adopted on this 11th day of May, 2023 by the Board of Trustees of Nunda Township in the County of McHenry, State of Illinois in meeting assembled.

Adopted on this 11th day of May, 2023 pursuant to roll call vote as follows:

<u>Trustees</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Leda Bobera-Drain	_____	_____	_____
Karen Tynis	_____	_____	_____
Rob Parrish	_____	_____	_____
Tim Parrish	_____	_____	_____
Johanna Donahue	_____	_____	_____

Township Supervisor

Township Clerk

GENERAL ASSISTANCE FUND
BUDGET AND APPROPRIATION ORDINANCE FOR 2023-2024

of the Nunda Township located in the County of McHenry, State of Illinois for the fiscal year beginning April 1, 2023 and ending March 31, 2024.

I. GENERAL ASSISTANCE FUND - 200

	Beginning Fund Balance April 1, 2023..(EST).....	112,007.10	
	<u>ESTIMATED REVENUES</u>		
401	Property Tax (Net) 0.00		
402	Replacement Tax 3,000.00		
	<u>Total Estimated Revenues</u>	3,000.00	
	Total Estimated Funds Available		115,007.10
	<u>BUDGET EXPENDITURES</u>		
	<u>Administrative Division - 120</u>		
	<u>Personnel Services</u>		
601	Township Administration 5,000.00		
	<u>Total Personnel Services</u>	5,000.00	
	<u>Administrative Expenses</u>		
620	Accounting 600.00		
621	Legal Services 500.00		
623	Professional Improvement 500.00		
654	Office Expense 500.00		
682	Catastrophic Insurance 2,500.00		
	<u>Total Contractual Services</u>	4,600.00	
	TOTAL FOR ADMINISTRATIVE DIVISION.....	9,600.00	
	<u>Home Relief Division - 210</u>		
	<u>Contractual Services</u>		
706	Medical & Dental Care 500.00		
709	Shelter 36,000.00		
710	Utilities 20,000.00		
715	Transportation 2,000.00		
	<u>Total Contractual Services</u>	58,500.00	
	<u>Commodities</u>		
711	Food 5,000.00		
712	Personal Allowances 3,000.00		
	<u>Total Commodities</u>	8,000.00	
	TOTAL FOR HOME RELIEF DIVISION.....	66,500.00	
	Total Est. Expenditures/Appropriations		76,100.00
	Estimated Fund Balance March 31, 2024		38,907.10
	Estimated Appropriations and Fund Balance		
	II. (GENERAL ASSISTANCE FUND).....		115,007.10

I. GENERAL ASSISTANCE FUND - 200 (cont.)

Section 2: That there is hereby appropriated for use for township purposes:

FOR THE FISCAL YEAR ENDING MARCH 31, 2022

BY FUND AND DIVISION

GENERAL ASSISTANCE FUND:

Administration Division.....	9,600.00	
Home Relief Division.....	66,500.00	
Total General Assistance Fund.....		76,100.00
TOTAL APPROPRIATIONS.....		<u>76,100.00</u>

Section 3: That each total being divided among the several objects and purposes specified and in particular amounts stated for each fund respectively in Section 1 constituting the total appropriations in the amount of: **SEVENTY-SIX THOUSAND ONE HUNDRED AND 00/100 DOLLARS** for fiscal year April 1, 2023 to March 31, 2024, and that this Section 2 shall be and is the annual Appropriation Ordinance of and after this date.

Adopted on this 11th day of May, 2023 by the Board of Trustees of Nunda Township in the County of McHenry, State of Illinois in meeting assembled.

Adopted on this 11th day of May, 2023 pursuant to roll call vote as follows:

<u>Trustees</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Leda Bobera-Drain	_____	_____	_____
Karen Tynis	_____	_____	_____
Rob Parrish	_____	_____	_____
Tim Parrish	_____	_____	_____
Johanna Donahue	_____	_____	_____
<hr/> Township Supervisor		<hr/> Township Clerk	

CEMETERY FUND

BUDGET AND APPROPRIATION ORDINANCE FOR 2023 - 2024

of the Town of Nunda, County of McHenry, State of Illinois, for the Fiscal year Beginning April 1, 2023 and ending March 31, 2024.

WHEREAS all legal requirements have been complied with:

Now Therefore, Be it Ordained by the Board of Trustees of the Nunda Township Cemetery Fund County of McHenry, State of Illinois, in meeting assembled, as follows:

Section 1: That the fiscal year of the Township Cemetery Fund is hereby fixed and declared to be from April 1, 2023 to March 31, 2024.

Section 2: That the following budget, containing an estimate of receipts of the Cemetery Fund Expenditures for the same, is hereby adopted as the budget of this Cemetery Fund for the said fiscal year and shall be in full force and effect from and after this date.

PART I: Estimated Receipts

CEMETERY FUND

1	Cash in bank, beginning of year	\$47,956.22	(incl. \$32,470.76 Reserves)
	Less: Outstanding Obligations	\$0.00	
	Net Operating Cash in Bank, at beginning of year	\$47,956.22	
2	Repayment of transfers to other funds	\$0.00	
4	Taxes to be received in this fiscal year from new (2023) levy: Amount of this levy	\$21,500.00	
5	Money to be borrowed in this fiscal year (state nature of debt): Sale of tax anticipation warrants:	\$0.00	
6	Other Receipts:		
	(a) Interest Income	\$10.00	
	(b) Claims - Judgements	\$0.00	
	(d) Sale of Lots	\$3,900.00	
	(f) Monument Permits	\$0.00	
	(g) Replacement Tax	\$400.00	
7	Grand total estimated receipts of respective fund	\$4,310.00	
	ESTIMATED WORKING CASH	\$73,766.22	

PART II: Estimated Expenditures
Constituting the appropriations for the fiscal year
April 1, 2023 to March 31, 2024
(as provided in Section 3 of this Ordinance)

CEMETERY FUND

1 Maintenance: Materials & Supplies	
Cemetery Improvements	\$5,000.00
Cemetery Maintenance	\$23,000.00
Columbarium Engraving	\$1,200.00
2 Capital Outlay:	
Re-Purchase of Graves	\$400.00
3 Administration:	
Audit Fees	\$100.00
Legal Fees	\$500.00
Publishing	\$200.00
Professional Development	\$500.00
Township Administration	\$1,500.00
Survey and Markers	\$5,000.00
Travel	\$500.00
Insurance	\$150.00
4 Contingencies:	\$1,000.00
5 Total Estimated Expenditures & Appropriations	\$39,050.00
6 Estimated Balance End of Year	\$34,716.22

Section 3: That there is hereby appropriated for use of this Cemetery Fund for the said fiscal year: From the Cemetery Fund a total of: **THIRTY-NINE THOUSAND, FIFTY DOLLARS & 00/100 \$39,050.00** such total being divided among the several objects and purposes, specific and enumerated and in the particular amounts stated (constituting the appropriation for the fiscal year April 1, 2023 to March 31, 2024, as provided in Section 3 of this Ordinance) is hereby incorporated by reference as part of this Section 3, with the same effect as if said statement were repeated in its entirety; and that this Section 3 shall be and is the annual appropriation ordinance of this Cemetery Fund, passed by the Board of Trustees and required by law, and shall be in full force and effect from and after this date.

Adopted on this 11th day of May 2023 by the Board of Trustees of Nunda Township in the County of McHenry, State of Illinois in meeting assembled.

Adopted on this 11th day of May, 2023 pursuant to roll call vote as follows:

<u>Trustees</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Leda Bobera-Drain	_____	_____	_____
Karen Tynis	_____	_____	_____
Rob Parrish	_____	_____	_____
Tim Parrish	_____	_____	_____
Johanna Donahue	_____	_____	_____

Township Supervisor

Township Clerk