

MEETING MINUTES – BOARD OF TRUSTEES

NUNDA TOWNSHIP

DRAFT

STATE OF ILLINOIS }
McHenry County } SS.
Township of Nunda }

The Board of Trustees met at the Nunda Township Town Hall, 3510 Bay Road, Crystal Lake, Illinois, on Thursday February 8, 2018 at 7:00 p.m.

Meeting called to order at 7:01 p.m.

Township Clerk Smith recorded the following official business

The Pledge of Allegiance was recited at 7:01 p.m.

Roll call answered by: Trustee: Rob Parrish, Trustee: Justin Franzke, Trustee: Tim Parrish, Supervisor: Lee Jennings - Absent: Trustee Karen Tynis. Also present: Road Commissioner Mike Lesperance, Assessor Mark Dzemske and residents.

Public Comments:

Assessor Mark Dzemske requested clarification regarding funds used for General Assistance Administration on the Township budget.

Motion to review and approval of minutes of regular board meeting dated Thursday, January 11, 2018: Made by: Tim Parrish; Seconded by: Justin Franzke. Voice Vote: All Ayes. Motion Carries.

Motion to Approve for Payment Township Warrants for February 8, 2018 in the amount of \$22,748.32. Made by: Tim Parrish; Second by: Justin Franzke. Discussion followed. Roll Call: Justin Franzke (Yes), Rob Parrish (Yes), Tim Parrish (Yes), Lee Jennings (Yes). Motion carries.

Motion to Approve for Payment Road District Warrants for February 8, 2018 in the amount of: \$110,874.64. Made by: Justin Franzke; Seconded by: Tim Parrish. Discussion followed. Roll Call: Tim Parrish (Yes), Justin Franzke (Yes), Rob Parrish (Yes), Lee Jennings (Yes). Motion carries.

Trustee Tim Parrish inquired about purpose of use for a portion of road purchased by the Road District in Portens Subdivision.

Road Commissioner Mike Lesperance explained portions of township roads run through or adjacent to lots in Portens Subdivision and Riverdale Subdivision the lots were purchased by the township to maintain roads and culverts and improve drainage.

Discussion on Assessors proposed feasibility report – Board of Trustees decided to pass on the agenda item #8 until the March meeting so all Trustees would be present for discussion.

Reports by Supervisor, Town Clerk, Highway Commissioner, Assessor and Trustees:

Supervisor – Explained the video streaming for Township meetings malfunctioned for the first meeting, this has been corrected, the camera and video streamlining is now working. Also stated he and Trustee Rob Parrish attended the recent County Board meeting for the residents of Walkup Woods Subdivision.

Township Clerk – None

Trustee Rob Parrish - Explained he attended the last County Board meeting on behalf of the residents of Walkup Woods Subdivision inquiry on Group Homes in their community and stated the county is being proactive on the residents' concerns and added the County staff was outstanding with responding to the residents in Walkup Woods Subdivision.

Road Commissioner Mike Lesperance - Explained they are working on equipment and getting ready for the summer season and preparing for the heavy forecasted snow fall. The Road District is also busy working on upgrades to the facilities. The Road Commissioner stated he is looking into a Grant program with ComEd identified and suggested by Trustee Justin Franzke which may be a possible savings for the Township.

Trustee Justin Franzke – Inquired about the Assessors process of assessing properties in the Township.

Assessor Mark Dzemske – Stated he is reviewing and maybe adjusting a couple of line items on his budget.

Trustee Tim Parrish – Expressed his respect to our friends in Walkup Woods Subdivision stating it was impressive how they came together and worked together regarding concerns with Group Homes in their community.

Cemetery Board Member Bill Boltz - Explained that the Cemetery Board had their first meeting this year and they are working on projects, signage and reviewing columbarium's.

New Business: None

Old Business: - Assessor Mark Dzemske presented the board with a floor plan to accompany his proposed feasibility report for review.

Public Comments:

Mike Shorten 455 Mira St., Crystal Lake - Thanked the board for getting the camera up and running and suggested moving records within the township offices and setting a record retention policy and adding the clerk as an additional FOIA Officer in the Township.

Clerk Smith explained record retention within the township including the verification of such with the Township Officials of Illinois as well as the Township Attorney and added that suggestions are always welcomed. Clerk Smith also explained the Township currently has three FOIA officers which consists of one in each office and added the Clerk is always available to assist and obtain any documents needed to assist FOIA officers in fulfilling the requests.

Trustee Rob Parrish requested notification via Email from the Supervisors office of all FOIA requests to be sent to Trustees so they are aware of document copies exiting the township with their names on it.

Document Signing by Officers and Trustees took place

Motion to Adjourn made by: Justin Franzke; Seconded by: Tim Parrish. Voice Vote: All Ayes. Motion carries.

Adjourned at: 7:43 p.m.

(A full videotaping of all the monthly Board Meetings (excluding Closed Sessions) can be viewed on YouTube).

Respectfully submitted,
Joni Smith
Nunda Township Clerk